

AUGUST MINUTES

Davidson Road Elementary PAC Meeting Minutes

August 24, 2022 (Time: 6:00pm via library)

Executive Members In attendance: Jensine Mehlsen (President), Sam Bradley (Co-Secretary), Jeannette Lipinski (Co-Secretary, Fruit & Vegetable program), Bretta Lawton (Hot Lunch), Jill Nixon (Flower Fundraisers)

Regrets: Tara Shoemaker (Vice-President, hot lunch), Heather Engram (CO-PAC), Kristen Landry (Treasurer)

Guests: Rob Aviani (Principal), Jennifer Adamson (Vice-Principal)

Item

1. Welcome and Introductions

- Meeting called to order by: Jensine Mehlsen
- Time: 6:02 pm

2. Adoption of Agenda

Motioned: Bretta Lawton 2nd: Jill Nixon

3. Approval of Minutes

For June- Motioned: 2nd:

*to be approved at Sept PAC meeting

4. Executive Reports

4.1 President's Report

- Welcome, looking forward to a new year

4.2 Treasurer's Report:

Gaming - \$ 5,116.43

Hot Lunch - \$ 9,043.67

General - \$ 3,628.39

Sunshine - \$ 1,276.28

Signing authority to be granted to Jensine Mehlsen, Tara Shoemaker, Kristen Landry, Sam Bradley

Motioned: Bretta Lawton 2nd: Jill Nixon

4.3 COPAC Report

- Nothing to report – first meeting resumes September

4.4 Hot Lunch/Fruit & Vegetable Program

- Hot lunch will resume in October with some returning vendors as well as new additions

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4.5 Fundraisers

- Rotary Raffle Fundraiser update/ review – cheque received in the amount of \$5,493.96 to use toward approved items including medicine wheel carpet for our school's gathering room (\$603.69) and picnic tables for outdoor classroom
Motion to purchase carpet: Bretta Lawton 2nd: Jill Nixon
- Family photos update – well received with requests to offer again in the Fall and or Spring. \$1,920 profited. Communication to be improved for those who are not active on Facebook
- Movie nights – to resume in the fall
- Mable's labels – to run throughout the year as an independent fundraiser
- Potential fundraisers to be discussed at next meeting

5. Principal's Report

- See Attached

6. New Business

- Signing authority documents – discussed and will be further reviewed at next meeting
- Funding proposals – Rob Aviani to create document for teachers to submit for approval and reimbursement.
Motion to transition to funding proposals rather than PAC providing open monies to each teacher: Bretta Lawton 2nd: Jill Nixon All in favor: yes
- Food safe for DRE – motion for PAC to cover the cost of one executive member to obtain certificate: Bretta Lawton 2nd: Jill Nixon
- Back to school barbecue – to be discussed at September meeting

7. Old Business

- Outside classroom progress- Delayed until October
- Fundraiser volunteers to be discussed during September meeting

8. Announcements

Next Meeting: September 14, 2022 @ 6:30pm in library with zoom access

9. Adjournment

Motioned: Sam Bradley

2nd: Bretta Lawton

Time: 7:55 pm

Principal's Report: Davidson Road Elementary School PAC Executive Meeting
Rob Aviani, August 24, 2022

- **Thank You**

- To all Davidson Road staff, students, and families for making me feel very welcome in my new school community. I am very happy to be at DRE.
- To our new staff for jumping right in!
 - Hannah Alfred – Kindergarten teacher (Hannah will be with us until spring, at which time, Jessica Suurallik will be returning to our staff)
 - Benjamin Bouwman – grade 5 teacher
 - Cara Dixon – grade 1/2 teacher
 - Andrea Drobot – grade 1/2 teacher
 - Tessa Kubanek – grade 2/3 teacher
 - Amie Edwards – Indigenous Advocate
 - Matt Burmatoff – evening custodian
- To our custodians and school district operations department for continuing to work hard to get our school ready.

- **New Principal's Learning Conversation.** Rob will be having individual and small group conversations with DRE students, staff, and families to learn more about the school community. The purpose of the conversations is for Rob to have a deep understanding of the community so that he is best able to support the school.

- **Preliminary School Start-up Information**

- Approximately 400 students
- 22 teachers, 3 itinerant teachers, 9 CEAs, 3 custodians
- Families will receive an email during the week of August 29 with further information about school startup, including how they will find out about their child's class placement.

- **Outdoor Learning Space.** Operations have indicated that they will start work in October of this year.



Davidson Road Elementary PAC Funding Request Form

Date: _____

Staff Member Applying for Funds: _____

Name & description of the item or activity requested: _____

Benefit of the item/activity: _____

Date in which the item or activity is needed: _____

Number of individuals who will benefit from the item/activity:

_____ students _____ staff _____ parents/community

Will this benefit students for more than one year? _____ How often? _____

Estimated cost of the item/activity (Please include attach all estimates including taxes and shipping): _____

Where could you purchase this item/activity? _____

Is it possible to purchase the item used or ask the supplier for a discount or donation? _____

How much of the total cost are you requesting the PAC to support? _____

Additional information: _____

***Please return this completed form to Rob. All forms and attachments will be forwarded to PAC.**