

SEPTEMBER MINUTES

Davidson Road Elementary PAC Meeting Minutes

September 11, 2024 (Time: 6:00PM in Library)

Executive members in attendance: Jensine M (President), Tristian G (Vice President), Heather E (Secretary), Karla G (Treasurer) Kate S (Co-Hot Lunch Coordinator)

Members at Large in Attendance: See attached sign in sheet

Regrets: Britney S (Co-Hot Lunch Coordinator)

Guests: John Morrone (Principal), Marlo Konneke (Vice Principal), Kim Mortenson (teacher representative)

Item

1. (2 min) Welcome and Introductions

- 1.1 Meeting called to order by: Jensine M at 6:07 PM
Introduction of Executive members, teacher rep., principal and vice principal.

2. (2 min) Adoption of Agenda for September 11, 2024

- 2.1 **Motioned:** Tristian G **2nd:** Karla G

3. (2 min) Approval of Minutes for May 29, 2024

- 3.1 **Motioned:** Tristian G. **2nd:** Karla G.

4. Executive and Principals Reports

4.1 President's Report (10 min)

- Jensine shared a video she made highlighting the PAC's focus on fundraising and some of the big ticket items that we were able to buy in recent years and the price tags for those investments (eg. 3D printers, high jump mat), field trips (eg. swimming and skating), and the hot lunch sponsorship program (this year there are 13 students in our school requesting to be sponsored for hot lunches).

4.2 Treasurer's Report (2 min)

- Karla is working on sorting out the numbers for the new year so she did not have up to date numbers for this meeting. Karla is moving all financial records and processes from physical to online record keeping.

4.3 COPAC Report (2 min)

- See attached.
- A COPAC Rep is needed, this is an executive PAC position. Heather E has been the rep for four years and would like to only have the one role of Secretary.
- Elizabeth S says that she may be interested. *Action:* Heather connect with Elizabeth

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4.4 Hot Lunch Report (5 min)

- The Fall menu is nearly completed and will be going live on Friday. One new vendor: Viva Mexicana. Some price increases including butter chicken and rice up to \$8 our cost, but all agree that is a favourite and should be kept.
- Reminder! Criminal record checks need to be done for all parents before they are able to sign up to volunteer for hot lunch.
- Discussed: Motion to sponsor all thirteen of the students who have requested sponsorship for the hot lunch program for the school year 2024/2025 including Dairy Queen Fridays. **Motioned:** Karla G **2nd:** Tristian G **All in favour.**
- Discussed: Motion to purchase and provide dinner for the staff during the evening of parent teacher conference in October up to a total of \$250. **Motioned:** Heather E **2nd:** Tristian G **All in favour.**

4.5 Principal's Report (5 min)

- See attached
- Mr. Morrone shares the incredibly positive welcome he has received so far and tells the group what a kind group of students and teachers he has begun to get to know at the school. Welcome Mr. Morrone!

5. Fundraisers (10 min)

- Kristi suggests Halloween Dance Fundraiser – *Action:* Jensine get in touch with Kristi for details.
- Action: Tristian get the coffee fundraiser going in October
- Peter Greer is interested in doing an apple juice sale together with us. – *Action:* Jensine reply to their email and report back to discuss in October.
- Chelsea C check on Mabel's Labels – do we still have an account?
- Reminder! There is always a fundraiser going on a Save on Foods - buy a gift card, mention Davidson Road, use the card to buy your groceries and just like that the school gets a small percentage of your payment without adding any money to your grocery bill.
- Sysco is Marana C's employer and she tells us that they have many fundraising opportunities for schools available (eg. juice sales) she will look into this and bring us more details to the October meeting.

6. Old Business (10 minutes)

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- COBBS bursary update (Jensine) – bring this back in October.
- Social Media Coordinator – Ally volunteers for this role. Not an executive position. Discuss details / expectations / Ally bring questions to next meeting. Will need to figure out how to change the admin contact info and password etc. from Tara's info to Ally's.

7. New Business (10 minutes)

- Babysitting at PAC meetings – should we pay or use students who need volunteer hours? Motion to pay for childcare at PAC meetings.
Motioned: Jensine M **2nd:** Tristian G **All in Favour** *Action:* Jensine to put a post on the facebook page.
- Parent helpers for picture day – Karla, Kate, Sara Enns volunteered.
- Upcoming Welcome Back BBQ – Thursday the 17th – this is a free event for the entire school community. Burgers, hot dogs, juice and water.
Action: Tristian put a sign up sheet on the facebook page.

8. (2 min) Announcements

- 8.1 Next meeting: Wednesday October 2, 2024 6pm in the library
- 8.2 Tim's gift card: Christine Schreyer
- 8.3 Starbucks: Sara Cormier
- 8.4 Parking spot: Layna Baadsvik

9. (1 min) Adjournment

- 9.1 **Motioned:** Karla G **2nd:** Ally C **All in favour.**
Time: 7:29 pm

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Principal's Report to the Parent Advisory Council

John Morrone

September 11, 2024

With Gratitude:

- Thank you to the DRE students, families, and staff for a great start to the school year. There is a strong sense of community within the school and we look forward to the year ahead.

Staffing Update

- Mrs. Alexa Tabor (formerly Miss Brickenden) - Grade 1/2 teacher
- Mrs. Madison Marshall (formerly Miss Horvat) - Grade 2/3 teacher
- Mr. Ryan Aujla - Inclusion Support Teacher
- Ms. Vicki Situ - Inclusion Support Teacher (Monday- Thurs)
- Mrs. Kelsey Chase (Hassell) - Grade 2/3
- Ms. Michaela Delisle (Hinrichsen) - returning CEA
- Mrs. Kayla Oldach - Speech & Language Pathologist
- Miss Olivia Rindfleisch - Grade 5 Teacher Intern with Mr. Hardy

Enrollment/start-up updates o Enrollment has come in higher than previous years, as was expected. Our student population is approximately 440 students across 19 classrooms. That is an increase of approximately 15 students from this time last year. We are grateful to be able to support all families who reside within the catchment area, but we have very limited space remaining.

Facilities

- The shrubs in the front of the school were removed over summer as a fire mitigation measure. Additional work will be completed over this year or the upcoming summer to address other areas to the side and rear of the school. We are also expecting some work to repair the broken concrete and side retaining walls next summer.
- Bathrooms nearest the main entrance to the school are under construction. Repairs were required in the boys bathroom leading to the eventual decision to renovate the entire space. Work was not completed over the summer as we had hoped; however, we are grateful that the decision was made to completely renovate both bathrooms instead of

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just the one. Work should be completed early this fall. Materials are stored in the storage container near the front entrance, and that will be removed once the work is completed.

Student and Family Affordability Funding

- Two years ago, the provincial government issued school districts additional grant funding to support students and families facing financial hardship. The funding covered a variety of things including food security, clothing, essential household items and in some cases, school fees. Funds were not available last school year; however, we have been informed that some funding will once again be shared with districts. We have a meeting with district staff later this week to learn more about how those funds will be issued to schools and the process schools will use to share as needed. More information will be provided as it becomes available.
- In the interim, we still maintain our regular financial hardship policy, and any family needing support with items such as school fees, or transportation should contact the administration at the school.

Upcoming Dates

Please visit the DRE website to view and subscribe to our school calendar

- Sept 17 - Welcome back BBQ- 5pm-7pm
- Sept 24 - Davidson Dynamo Day
- Sep 26 - School Photos
- Sept 27 - Truth and Reconciliation Assembly - 10:30am
- Sept 30 - National Day for Truth and Reconciliation (schools closed)
- Oct 4 - Terry Fox Run o Oct 9 & 10 - Parent Conferences
- Oct 11 - Implementation Day (no school for students)
- Oct14 - Thanksgiving Day (schools closed)

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Davidson Road Elementary School PAC Meeting Sign-in Sheet

Date:	September 11, 2024	Time:	6 pm	Location:	DRE Library
	Name		Email		
1	Jensine Mehlsen		jensinemehls@gmail.com		
2	Tristian Goose		tristiangosse@hotmail.com		
3	Heather Engram		engram.heather@gmail.com		
4	Karla Gozjolko		kgozjolko@hotmail.com		
5	Kate Schouten		kate.nextstep@gmail.com		
6	Britney Stewart		Britneymaestewart@gmail.com		
7	Il Campbell		c am bel 3 mail.		
8	C r is -n Sc		.sck		
9	chekechamones		chamoneses@gmail.com		
10	Baardsvik		launa.baardsvik@gmail.com		
11	Jessica Dickin ^{S Ov--h}		sunkisses_05@hotmail.com		
12	Mouise		lamiemouise@gmail.com		
13	SSI cea Hovantou		Smileu_856@hotmail • Corn		
14	Miriana Colton		mircolton@gmail • coen		
15	Gandra Tasker		(XO c)va-kjc.eze.JC a' @gmail .co		
16			agaman01@gmail.com		
17	Cormier		saramiecormier@hotmail • co.-El		
18	1206 GILLERIE		Robun. GILLERIE@gmail.com		
19	Sourchv		etuu . Q , CMA.		

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20			esi483nae@gmail.com
21			keandianali
22	Schouten		Kate.nex@gmail.com
23	Strohm		izabellah-shok m@gmail.com
24			
25			
26			

Sign-In/Out Sheet

Date: September 11, 2024

	Childs Name	Sign In	Sign Out	
	Max Campbell			
2	Tvis/en			
	Finnley + Oliver Tasker	5 55	7:30	
	Darian & Yvette Cormier			
	Sophia Strohm	6:15		
	Nemlan			
10				
12				

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September 2024 COPAC highlights

****Upcoming Partners for Inclusive Education Meeting (PIE) – September 17, 2024 6:30pm via**

Zoom <https://sd23.zoom.us/j/8569391842>

Please help raise awareness of this meeting and this group at your school. See attached materials for sharing with your school community. We have an open form for collecting email addresses for individuals interested in joining the email list for PIE

meetings. <https://forms.office.com/r/5ZWgBTDZ4m>

We invited our 4 Assistant Superintendents to join us as special guests for our September meeting this year with the intention to put some faces with names and highlight some of the specific areas each of these folks cover in our District. All four of these district administrators are incredibly supportive of the work of PACs and I hope you will have the opportunity over your PAC years to engage with them.

Jon Rever is Assistant Superintendent for Rutland Schools (RSS, RMS, SMS and feeder elementary schools)

Raquel Steen is Assistant Superintendent for West Kelowna and Peachland schools (MBSS, GMS, CNB and feeder elementary schools)

Jamie Robinson is Assistant Superintendent for Mission and Lake Country schools (GESS, OKM, HMS, CMS and feeder elementary schools)

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Al Lalonde is Assistant Superintendent for Central Kelowna schools (KSS, KLO, DRK and feeder elementary schools)

We advised COPAC reps and PAC presidents to keep an eye on their emails (or their Junk Mail) for a message from Christna Pelsma-Macmahon with password reset for their PAC President and COPAC Rep email accounts. If you haven't updated your PAC contact details this year, please submit here: <https://forms.office.com/r/JZZMDLMqAg>

We discussed events we have planned for the 24/25 year – PAC 101, Treasurer 101, Bylaws discussion, and a session on Active Transportation & Safe Routes to School

Dates for these events will come out soon so keep an eye out for an email. Please let me know about any suggested or requested events.

COPAC is seeking a new executive member for a Member at Large role. Please reach out with interest.

We are asking all PACs to dig out their bylaws and do a review process this year. Several of our executive members have worked on a draft bylaw document to help PACs think about areas they may want to update. Updates are not required but it is good practice to review bylaws frequently. We will be asking PACs to send us their most current bylaws in the new year and will be identifying a safe digital repository with the district for storage. Over the years we have had several PACs unable to find a copy of their bylaws and want to help avoid this unfortunate circumstance. The draft bylaw document will be shared to PACs in the next few weeks.

Our next COPAC meeting will be October 7, 2024 at 7pm. <https://sd23.zoom.us/j/66115075827>