

MAY MINUTES

Davidson Road Elementary PAC Meeting Minutes

May 4, 2022 (Time: 6:00pm via zoom)

Executive Members In attendance: Holly F (President), Kristen L (Vice-President), Jensine M (Treasurer), Heather E (CO-PAC), Jeannette L (Co-Secretary), Sam B (Co-Secretary), Bretta L & Tara S (Hot Lunch), Jill N (Flower Fundraisers)

Regrets: Shelley R (Member at large), Jennifer Adamson (Vice-Principal)

Guests: Gurprit Hayher (Principal), Kim M (Teacher Representative), Michele P, Tristian, Cynthia L, Grace A

Item

1. Welcome and Introductions

- Meeting called to order by: Holly F
- Time: 6:03 pm

2. Adoption of Agenda

Motioned: Bretta L 2nd: Jeannette L

3. Approval of Minutes

For April- Motioned: Heather E 2nd: Bretta L

4. Executive Reports

4.1 President's Report

- Yearbook – sales starting May 9 *only 4 days to order; \$25 each with option to donate for families in need
- Thank you to Jill for organizing the Mother's Day flowers
- Thank you Bretta for helping with all the photos at Rose Hill Orchard

4.2 Treasurer's Report:

Gaming - \$ 8165.76
Hot Lunch - \$ 9523.44
General - \$ 3627.69
Sunshine - \$ 2122.17

4.3 COPAC Report

- Not yet available this month

4.4 Hot Lunch/Fruit & Vegetable Program

- Hot lunch will continue until June 15th – get your orders in by Thursday night for the following week

MAY MINUTES

4.5 Fundraisers

- Mothers Day flowers – Last day to order was April 18 and delivery date of May 3- great turnout
- DRE swag up on munch a lunch until May 6
- Family photo fundraiser – great turnout. Will look into making it an annual offering for DRE families
- Rotary Raffle Fundraiser- ticket sales are underway, draw mid June

5. Principal's Report

- See Attached

6. New Business

Elections for PAC Executive 2022/23

- Jensine M for PAC president motion: Jeannette L 2nd: Bretta L All in favour: yes, motion carried
- Tara S for PAC vice president motion: Heather E 2nd: Jensine M All in favour: yes, motion carried
- Kristen L for PAC treasurer motion: Bretta L 2nd: Tara S All in favour: yes, motion carried
- Jeannette L and Sam B for PAC secretary motion: Tara S 2nd: Bretta L All in favour: yes, motion carried
- Heather E for COPAC motion: Sam B 2nd: Bretta L All in favour: yes, motion carried
- Bretta L for hot lunch: Heather E 2nd: Jeannette L All in favour: yes, motion carried

7. Old Business

- Outside classroom progress- Delayed until September
- Free year end event – June 9 – DRE carnival with food trucks and fun activities
- Succession Planning – May meeting. In need of someone to take over the Fruit and Veggie Program- Jeannette L
- In need of someone to take over the Mothers Day Flowers and Christmas poinsettias/door swag fundraisers- Possible for September meeting to bring in new parents
- Vote via email April 20th - \$20/child for teachers to use for special guests/field trips Motion: Tara S 2nd: Kristin V All in favour: yes, motion carried

8. Announcements

Next Meeting:

June 1, 2022

Parking Spot or \$5 Munch a Lunch Voucher Draw: Jensine M

9. Adjournment

Motioned: Bretta L

2nd: Tara S

Time: 7:08pm



DAVIDSON
ELEMENTARY SCHOOL **ROAD**

*Discovery,
Respect &
Encouragement*

2115 Davidson Road, Lake Country BC, V4V 1R3 Phone: (250) 870-5117 Fax: (250) 870-5017

PRINCIPAL'S REPORT (May PAC mtg)

- 1) Thank you's
 - Kindergarten Team (Barb, Jolene, Lisa, Hannah), Lara, Kelli, Cynthia for a very successful ELFF Night
 - Holly – Yearbook and Presenting at ELFF
 - Bretta – Munch a lunch
 - Intermediate Team (John, Barb, Lane, Brad, and Katey) and parent volunteers for the Apple Bowl track meet
 - Jill and Bretta - Mother's Day Fundraiser
- 2) ELFF was on April 28th
 - 51 students and 63 adults attended
 - Numeracy Focus with a take-away kit to support activities that were modelled at stations
- 3) Grades 5 End of Year
 - Gardom Lake – May 25, 26, 27
 - Grade 5 Drive Thru Celebration – June 23rd (Red Carpet, Balloons Arch, Photographer, Charicature Drawings)
 - Does PAC want to contribute to the drive thru celebration or in another way?
- 4) Gaming
 - Clarify process for paying invoices?
 - Gardom Lake Trip Support



The Central Okanagan Parent Advisory Council

Agenda: Annual General Meeting

Date: May 2nd, 2022 at 7pm

Location: Zoom

*The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the
unceded, Traditional Territory of the Okanagan People*

AME		ASM		BHE		BGE		BME	X	CAS	X	CTE		CLE	X	DRE		DWE	X
ELE	X	GPE	X	GME	X	GRE	X	HGE		HRE		MJE	X	NGE		OTS		PLE	
PSE		PGE	X	QGE	X	RAY	X	RVE	X	RLE		SLE		SKE		SRE	X	SVE	X
WAT	X	CNB	X	DRK	X	GMS		KLO	X	RMS	X	SMS	X	GESS		KSS	X	MBSS	X
OKM		RSS		CMS	X	HMS	X												

COPAC Executive:

Simon Adams - President

Nicola Baker - Vice-President

Susan Derrickson - Treasurer

Roseanne Kufeldt - Secretary

Sarena Smith, Resource Coordinator - Member At Large

Deannie Zahara, Education & Communications Coordinator - Member At Large

Shannon Gallivan, Education & Communications Coordinator - Member At Large

COPAC Rep:

Roseanne Kufeldt – DWE Rep

Sarena Smith – CNB Rep

Shannon Gallivan – Mar Jok Rep

Susan Derickson – MBSS Rep

Jeannette Watson – CMS Rep

Roslyn Hazen – HMS & PGE Rep

Jeanne Howland – BME

Jammie Paterson – SVE & SMS

Camila Biffard – Dr. Knox Rep & GME

Katie Devlin – Raymer Elementary Rep

Valery Chidwick – KSS Copac Rep

Amanda Kraft – SRE Copac Rep

Diana McCarron – Ellison Elementary Copac Rep

Rhianna van Rossum – Glenrosa Elementary

Becky Ingbritson – RMS

Amanda Davies – Quigley PAC President

Leslie Atwell – Watson Rd President

Kong Khoo – GPE Rep

Terry Lum – KLO Rep

Cadre Simpson – Casorso Elementary Rep

Tamara Busch – Rosevalley Elementary

Partners:

Susan Bauhart - COTA

Trustee Wayne Broughton

Trustee Moyra Baxter

Zach Johnson – District Student Council

Terry Beaudry – Deputy Superintendent of Schools

Kevin Kaardal – Superintendent of Schools

1.0 Call to Order

Greetings/Introductions- Simon Adams

2.0 Guest Speaker

None

3.0 Establish Quorum

Quorum = 10 Voting Members

Quorum was confirmed by the COPAC Secretary

4.0 Agenda: Additions/Approval

- **Draft Motion: To accept the May 2nd, 2022 COPAC Annual General Meeting Agenda as presented.**
- **Motion: Sarena Smith**
- **Second: Jeannette Watson**

5.0 Minutes: April 4th, 2022 Additions/Approval

- **Draft Motion: To accept the April 4th, 2022 minutes as circulated.**
- **Motion: Nicola Baker**
- **Second: Katie Devlin**

6.0 SD23 Reports

Trustees Update – Trustee Broughton TBC

- Discussed meetings attended that discussed immigration status & right to education amongst children
- Discussion about motion made on getting designated funding for universal washrooms
- There is a significant budget shortfall in the district due to lack of funding from province, so looking at ways to make cuts to balance the budget.
- Parents are always welcome to write letters to ministry of education for any concerns that are important to their families

Superintendent Update

- The schools district is looking to balance a challenging budget now that there will be a significant funding shortfall.
- Encouraged parents to attend the finance committee meeting coming up

Partners and Committee Updates

Discussion – All

7.0 PAC 360

- A *quick* opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs – Simon Adams

8.0 COPAC 360

- Budget: Treasurer's report as of April 30th, 2022
- **Draft Motion: To accept the Treasurer's Report as of April 30th, 2022 as presented.**
- General Account: \$12,587.47**
- Gaming Account: \$998.11**
- Motion: Roslyn Hazen**
- Second: Jeannette Watson**
- COVID-19 Updates - Nicola Baker
- Volunteer rack cards that were made last year are available at your school & the district to hand out to new members of your new school community. They have been translated into some different languages as well. Also, there is the Welcome Centre which is a great place for new families to go for resources. Violeta Malfair is the contact person at the Welcome Centre.
- PAC Resource Coordinator update – Sarena Smith
- Working with PACs as they go into the new school year. Reach out if any assistance is needed.
- If you have an interest of doing a refresh for your PACs bylaws in the new school year, please reach out

to Nicola Baker.

- PAC Social in June – Simon Adams

-Looking to have a PAC social in an outdoor setting in June. Date TBD

9.0 COPAC AGM

- Annual Report – COPAC Executive, presented by Simon Adams, President
- **Draft Motion: To accept the 2021/2022 COPAC Annual Report as presented.**
- **Motion: Camila Biffard**
- **Second: Valary Chidwick**
- **Draft Motion: To accept the Treasurer's Projected Year-End Report.**

-General Account: \$12,412.47

-Gaming Account: \$998.11

- **Motion: Shannon Gallivan**
- **Second: Sarena Smith**
- Bylaw Change – Nicola Baker put forward the following motions:

1) **Motion:** to change the COPAC Bylaws as follows:

That: The Members of COPAC amend the COPAC Bylaws of December 3, 2012 by adding the phrase "of the members present," after "The members may, by a majority vote of not less than two thirds (2/3)" in COPAC Bylaw Section X – CONSTITUTION AND BYLAW AMENDMENTS.

The revised section will read:

The members may, by a majority vote of not less than two thirds (2/3) **of the members present**, amend the Constitution and Bylaws. Written Notice specifying the proposed amendments must be given to the members not less than 14 days before the meeting at which the vote will be taken.

Motion: Nicola Baker

Second: Susan Derrickson

Vote: 22 in favour (all PACs present who could vote, did vote in favour)

The motion has passed.

2) **Motion:** to change the COPAC Bylaws as follows:

That: The Members of COPAC amend the COPAC Bylaws of December 3, 2012 by deleting Section I – Membership, Voting Members (subsection) 2.

~~2. COPAC will pay the annual BCCPAC Membership fees for each PAC upon receipt of a completed copy of the BCCPAC Membership Registration form. It is the responsibility of each member PAC to complete and submit the BCCPAC membership form to the COPAC Secretary at least 2 weeks before the deadline indicated by BCCPAC.~~

Motion: Nicola Baker

Second: Roslyn Hazen

Vote: 21 in favour (all PACs present who could vote, did vote in favour)

The motion has passed.

- 2022/2023 COPAC Executive Election – Camila Biffard/Susan Derickson

Nominations received for the 2022/2023 year are:

Simon Adams for President

Nicola Baker for Vice President

Roslyn Hazen for Treasurer

Sarena Smith, Deannie Zahara, and Shannon Gallivan for each of the 3 Member At Large Positions

After a call for nominations from the floor and that there were no further nominations, the Nominations Committee Chair declared the following nominees are appointed by acclamation: Simon Adams is elected President, Nicola Baker is elected Vice President, Roslyn Hazen is elected Treasurer, and Sarena Smith, Shannon Gallivan and Deannie Zahara are elected Members At Large for a 1 year term beginning July 1, 2022 and ending June 30, 2023 by unanimous consent of the members present

As no names were put forward for the position of Secretary, it was the Nomination Committee Chair's recommendation that, as per the COPAC Bylaws, the 2022/2023 COPAC Executive will appoint a Secretary in September 2022.

- Changes to COPAC Signing Authorities:
- **DRAFT Motion: To remove Susan Derickson and Roseanne Kufeldt as COPAC Signing Officers effective July 1, 2022 and to add Roslyn Hazen as a COPAC Signing Officer effective July 1, 2022.**

Motion: Katie Devlin

Second: Shannon Gallivan

Vote: all in favour.

The motion has passed.

10.0 Other Business

11.0 Adjournment

Motion: Nicola Baker

Future Meeting

COPAC General Meeting- Monday, June 6th, 2022 7:00pm via zoom.

District and Committee Meetings- Information is available on www.sd23.bc.ca

COPAC Website: <http://copac.sd23.bc.ca>

Facebook: <https://www.facebook.com/sd23copac/>

Twitter: [@COPACSD23](https://twitter.com/COPACSD23)