

DECEMBER MINUTES

Davidson Road Elementary PAC Meeting Minutes

December 4, 2024 (Time: 6:00PM in the Library)

Executive members in attendance: Jensine M (President), Heather E (Secretary), Karla G (Treasurer), Britney S (Co-Hot Lunch Coordinator), Tristian G (Vice President)

Members at Large in Attendance: See attached sign in sheet.

Regrets: Kate S (Co-Hot Lunch Coordinator)

Guests: John Morrone (Principal), Marlo Konneke (Vice Principal), Kim Mortenson (teacher representative)

Item

1. Welcome and Introductions

1.1 Meeting called to order by Jensine M at 6:01 pm

2. Adoption of Agenda for December 4, 2024

2.1 **Motioned:** Tristian G **2nd:** Karla G

3. Approval of Minutes for November 6, 2024

3.1 **Motioned:** Tristian G **2nd:** Karla G

4. Executive and Principals Reports

4.1 **President's Report:** Many thanks from Jensine to all the parents who continue to attend meetings, stay engaged and support our school!

4.2 **Treasurer's Report:** See attached.

4.3 **COPAC Report:** See attached.

4.4 Hot Lunch Report:

- a) Brit shares what regular hot lunches are going really well, there are a lot of moms who are consistently volunteering their time, as expected there are some small hiccups around getting the food from the bins to the appropriate children, this is a big task for the grade 5's to responsible for getting the orders exactly right when a lot of the items look similar, but overall they are doing a great job.
- b) Hot Chocolate Day – discuss mini candy canes, increased cost and are they an appropriate treat? We will accept the increased cost and would still like to go ahead after considering the health concerns because this is a special occasions tradition and volunteer parents on the day will be made aware that some students may not have this treat because their parents have encouraged them not to. Thank you Marlo for creating the lists for the mugs and with dietary restrictions. Discuss if Santa will be making an appearance – this will be a last minute decision depending on people's availability. Karla will look into purchasing a suit that can be left at the school.

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c) Friday / Grade 5 Fundraiser Update (Janal is unable to attend tonight, below are her notes)

- Created a Facebook page for grade 5 families to join.
 - Started a flip give app account.
 - There have been new suggestions such as, Epicure and Mitchell's Soup Company.
 - Last DQ day is Friday December 13th.
 - I've reached out to Canadian 2 for 1 to inquire about making pizza Fridays our new fundraiser. I have not had a response yet.
 - In the new year I will be able to share the total profits earned from DQ.
- Heather talk to Janal, alternating subway and pizza on Fridays.

4.5 Principal's Report & Funding Requests

- a) See attached.
- b) Grade 2 Ice Skating **Motioned:** Karla G **2nd:** Heather E **All in Favour**
- c) Resin 3D Printer **Motioned:** Karla G **2nd:** Tristian G **All in Favour**

5. Fundraisers

- a) Fundraiser guidelines / expectations discussion – Jensine shares that there has been some feedback about the parent community feeling overwhelmed with the number of fundraisers and requests from the PAC to parents. Jensine suggests making a list spreading them out throughout the year. Discussion: how can we get the kids more involved so fundraisers are not just a parent centred activity?
Action: Everyone please write down a few fundraisers that they think will work and we will further this topic at the next meeting.
- b) Sysco - Postponed due to lack of orders. **Action:** Heather take off munchalunch, Tristian take off Facebook.
- c) Swag – Materials from the supplier were passed around. **Decision:** softer of the two types of hoodies, colours: black, grey and red plus baseball shirts and all 3 types of toques. With the fundraiser overload topic top of mind, revisit when to re-launch this in the new year.
- d) Mabels Labels – up and running, get your labels! Thank you Chelsea.
- e) Valentines Themed Dance – Scheduled for mid February. Marlo suggests this will need to be an event that parents attend, not drop off their child and leave. Discuss again in January. **Action:** Kristy contact volunteers who have said they are interested and make sure they have their Criminal Record Checks done.
- f) Movie Night recap – very successful, almost \$1,000 profit! Great job everyone!
- g) Holiday Florals recap – This was pretty seamless, not a big profit, but beautiful items and nice to keep this annual fundraiser going. Thank you very much Tristian, Jensine and Karla.

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- h) New Fundraiser organized by Kristi! – Taste of the Okanagan – handcrafted artisan sauces and spreads, will be open until March. Free shipping so could make a great gift for friends and family who are not local. Kristi will give Karla the pertinent information for receiving the funds. There is a print out that we could give to Kathy to distribute. Potential for good profit here as we get back what we sell! Discuss again in January.

6. Old Business

- a) PAC position to fill – COPAC – close this discussion for now. Heather agrees to attend when able to and get the notes and share when unable to.

7. New Business

- a) The need for before and after school care is, and has been for many years, a significant challenge for parents. All PAC members are working parents who understand this, however do not have any pull with respect to this topic. As a group we would like to ask Mr. Morrone to put a message in the newsletter that this concern/request from the parent community has been heard, but it is well over the scope of influence of our small, volunteer run group.

8. Announcements

- a) Next Meeting: January 8th at 6 PM
- b) Draw winner for \$10 munch a lunch voucher: Kristi R
- c) Draw winner for parking spot: Britney S

9. Adjournment

- a) Motion to Adjourn the meeting at 7:34 p.m.
Motioned: Tristian G **2nd:** Heather E **All in favour.**

Davidson Road Elementary School
PAC Meeting Sign-in Sheet

Date:	December 4, 2024	Time:	6 pm	Location:	DRE Library
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	<i>Name</i>	<i>Email</i>
1	Jensine Mehlsen	Dre.pacpresient@gmail.com
2	Tristian Gosse	tristiangosse@hotmail.com
3	Heather Engram	engram.heather@gmail.com
4	Karla Gozjolko	drepacktreasurer@gmail.com
5	Britney Stewart <i>pc 4150</i>	Britneymaestewart@gmail.com
6	<i>Miriana Colton</i>	<i>mircolton@gmail.com</i>
7	<i>Jessica Houghton</i>	<i>smiley-856@hotmail.com</i>
8	<i>Kristi Reich \$10</i>	<i>esj483nge@gmail.com</i>
9	<i>Jon Gill</i>	<i>jgill661@gmail.com</i>
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Principal's Report to the Parent Advisory Council

John Morrone
December 4, 2024

With Gratitude:

- Thank you to the students and staff who contributed to our annual Remembrance Day Assembly. The students were incredibly respectful, and we are appreciative of our guests who added to the ceremony, including Comrade Mark Swanson, Constable Brandwyn Rigby and Trustee Amy Geistlinger.
- Thank you to the coordinating teachers and the PAC for sponsoring the UBCO STEAM (Science, Technology, Engineering, Arts and Mathematics) event on November 13th. Students experienced a range of exciting learning experiences, including hands-on science experiments, extracting DNA, flying virtual drones, and exploring the Maker Spaces on campus.
- Thank you to all the parents/caregivers who supported the PAC movie night. The event was well attended and students enjoyed the experience.
- Thank you to Mr. Low for once again organizing the 12 Days of Christmas food drive. It's great to hear the grade 4 students promoting the event on the announcements, and for also collecting donations from classrooms each day. We are off to a great start!
- DRE is preparing to host the annual winter concerts, and students and staff have been working hard for the showcase. This is an extracurricular activity, and while school time is used during the day to practice, this is a volunteer activity for the teachers at DRE, with many hours of preparation happening outside of instructional time. We appreciate the contributions of all staff and families who work to support kids for these performances and we look forward to welcoming families next week.

Volunteering Reminders

- All parent volunteers must have a valid criminal record check on file prior to volunteering for school events. If PAC is coordinating events that include parent volunteers, it is essential that all parents have a valid criminal record check on file prior to the event. We ask PAC coordinators to please confirm that information in the office prior to your scheduled events.

School Garden Initiative

- Thank you to DRE parent, Sarah Enns, for proposing a school garden project at DRE. We have worked with our district's Operations Department to determine feasibility, and we are pleased to share that we were approved to proceed. Further, the Operations Department will contribute 4 new galvanized planter beds to be placed on the new rock

bed in front of the school. Those beds will be filled with garden soil, and the existing concrete planting cylinders will be refreshed with new soil as well. This will be done at no cost to the school. We are also grateful to the following teachers for their willingness to sponsor this learning opportunity: Ms. Alfred, Mrs. Tabor and Mrs. M. Marshall. We expected the garden beds to be installed in the spring.

Considerations for Parent Learning Opportunities

- The students and staff are grateful for the fundraising efforts the PAC has initiated this year. The funds are used for a wide range of learning opportunities, and all students benefit from those contributions. Beyond fundraising goals, some PACs in the district have incorporated some level of parent education into their monthly meetings. It can be helpful for families to share learning experiences, and it offers another opportunity for parental engagement with the school. This learning can take place in a variety of ways, such as presentations from guest speakers from the school district, or from the community or shared book club/book talks. Please let us know if the PAC would like to pursue this further, and we would be happy to offer some suggestions to get things started.

Staff Requests for PAC Funding

- Event: Grade 2 Ice Skating (Heinrichs and Dixon)
 - Location: Winfield Arena
 - Description: Ice skating
 - Total Funding Request: \$213.22 (bussing and admission)
- Request: Resin 3D Printer
 - Location: DRE
 - Description: specialty 3D printer & supplies used to create miniatures for grade 5 lunch clubs
 - Total Funding Request: \$740

Upcoming Dates

Please visit the DRE website to view and subscribe to our school calendar

- Dec 6 - Ugly Christmas Sweater Day
- Dec 10 - **Winter Concert Group 1** (Holiday Adventures: Mortenson, Rosco, Drobot, Chase, Alfred, Tabor, Heinrichs, Dixon)
- Dec 11 - **Winter Concert Group 2** (Holiday Extravaganza: Spinks, Langlois, M Marshall, B Prescott, J Prescott, Low, Hardy, Bouwman)
- Dec 12 - **Kindergarten Winter Concert**
- Dec 13 - Term 1 Written Learning Updates Distributed
- Dec 20 - Winter Holiday Pajama Day, whole school singalong in the gym and hot chocolate

General Acct\$ 1405.⁷⁸Hot Lunch (Nov. 1, 42,101.⁷⁸)\$ 31,843.²⁵Deposits\$ 6626.³¹

- Credit Interest \$ 89.⁰⁵
- Munchalunch \$ 6345.²⁶
- Cash \$ 172 (movie night)
- \$ 20 (hot lunch)

Withdrawals\$ 16884.⁸⁴

- Hot Lunch Suppliers \$ 7829.⁹⁰
- Hot Lunch Refund \$ 50.²⁵
- Hot Lunch Supplies \$ 372.⁰¹
- Food Safe \$ 83.⁹⁶
- Fundraisers \$ 1756.⁹⁰
- Snowmen \$ 228.⁸⁰
- Snag \$ 439.⁹⁵
- Babysitters \$ 70 -
- Dairy Q \$ 4503.⁰¹
- COBSS \$ 1550 -

Sunshine Fund\$ 2060.⁶⁵Granting\$ 11974.⁷⁰

Deposit	\$28. ⁹⁷	Interest
Withdrawal	\$2	S.C.



Heather Engram <engram.heather@gmail.com>

COPAC December Meeting Highlights

4 messages

Copac President <Copac.President@sd23.bc.ca>

Wed, Dec 4, 2024 at 10:29 AM

To: PAC Presidents <PACPresidents@sd23.bc.ca>, All CopacRep <All-CopacRep@district23.onmicrosoft.com>

Cc: "neburden@gmail.com" <neburden@gmail.com>, Deannie Zahara <deanniezahara@gmail.com>, Copac Vicepresident <Copac.Vicepresident@sd23.bc.ca>, Copac Treasurer <Copac.Treasurer@sd23.bc.ca>, Copac Secretary <Copac.Secretary@sd23.bc.ca>, Copac AtLarge1 <Copac.AtLarge1@sd23.bc.ca>, Copac AtLarge2 <Copac.AtLarge2@sd23.bc.ca>, Copac AtLarge3 <Copac.AtLarge3@sd23.bc.ca>, Leslie Atwell <blatwell@gmail.com>, COPAC Jeannette Watson <jeannettewatson@outlook.com>, "nathan.hind@gmail.com" <nathan.hind@gmail.com>, Simon Adams <simon.adams@bc.ymca.ca>

Good Morning COPAC Reps and PAC Presidents,

First, let me send a big thank you to all of you as COPAC Reps ,PAC Presidents and volunteers in SD23, for all of the work you do to support public education and all of our students across the district. We appreciate you!

There are only a few brief highlights from this month's general meeting:

- For this month's invited guest, we welcomed Rebecca McCullough from WWEST to talk about their programming and STEM Education in our district. PACs can discuss the opportunities provided by WWEST with their parent community and principals. Opportunities include STEM activities in the classroom (teachers or principals would arrange), intergenerational STEM events outside of school hours and of course engagement with WWEST for participation at any PAC organized school events and spring carnivals. We also encourage you to share WWEST Youth STEM Camp information with your parent community as this is one of the ways WWEST is able to offer the rest of their programming for free. To contact Rebecca: rebecca.mccullough@ubc.ca <https://wwest-cwse.ca>
- Superintendent Kaardal shared some lovely words about the retirement of Deputy Superintendent Terry Beaudry. If you have the opportunity to see Terry before the end of December, we encourage you to share congratulations on her retirement. She has been a fixture in our district for over 40 years and she will be greatly missed.
- Our Trustee representative Amy Geistlinger, the Superintendent and COTA President Susan Bauhart all reminded us that staff and teachers are all very busy with winter concerts, report card writing and creating memorable experiences for our children. Thanks to all of the PACs and volunteers who go out of their way to ensure our school staff feels appreciated at this busy time of year and throughout the year!
- A reminder that BCCPAC fees are due by December 31 for those PACs planning to pay for membership this year. We still have a number of spaces for PACs needing COPAC to pay for their BCCPAC membership fees this year. Please contact me by December 9 if your PAC wishes to have this financial support.
- ****Note that the Canada Post strike** is causing issues with BCCPAC membership fee payments and they will not be extending the deadline. We encourage you to pay by e-transfer or credit card rather than taking a risk with mailing a cheque.

UPCOMING EVENTS

****January Partners for Inclusive Education** – Family Support Institute with a presentation on My Booklet BC **January 21, 2025** (6:30-7:30pm zoom) <https://sd23.zoom.us/j/8569391842>

PACs Helping PACs – BC, Thompson-Okanagan/Interior - Facebook Group: <https://www.facebook.com/groups/1308619579199627/>

Mark your calendar for the next COPAC Meeting – Monday January 6, 2025
<https://sd23.zoom.us/j/66115075827>

I wish all of you a warm, relaxing and wonderful holiday season and look forward to seeing you in 2025.

Sincerely,
Nicola Baker
President 2023/2024
Central Okanagan Parent Advisory Council



<http://www.copac.sd23.bc.ca>

www.facebook.com/sd23copac/

Heather Engram <engram.heather@gmail.com>

Wed, Dec 4, 2024 at 1:16 PM

To: Jensine Mehlsen <jensinemehls@gmail.com>, Pac Dre <drepactreasurer@gmail.com>, "Karla (DRE)" <kgozjolko@hotmail.com>

Hi Jensine and Karla, have we paid this?

- A reminder that BCCPAC fees are due by December 31 for those PACs planning to pay for membership this year. We still have a number of spaces for PACs needing COPAC to pay for their BCCPAC membership fees this year. Please contact me by December 9 if your PAC wishes to have this financial support.

[Quoted text hidden]

Karla Gozjolko <kgozjolko@hotmail.com>

Wed, Dec 4, 2024 at 1:18 PM

To: Heather Engram <engram.heather@gmail.com>

First I'm seeing of it so I am going to say no. Can you forward the email to drepactreasurer@gmail.com cause this is my personal email.

Thanks!

From: Heather Engram <engram.heather@gmail.com>

Sent: December 4, 2024 1:16 PM

To: Jensine Mehlsen <jensinemehls@gmail.com>; Pac Dre <drepactreasurer@gmail.com>; Karla (DRE) <kgozjolko@hotmail.com>

Subject: Fwd: COPAC December Meeting Highlights

[Quoted text hidden]

Heather Engram <engram.heather@gmail.com>

Wed, Dec 4, 2024 at 1:23 PM

To: Pac Dre <drepactreasurer@gmail.com>, Jensine Mehlsen <jensinemehls@gmail.com>

Hi Karla here is the email but I don't think there are any links in here, I think the emails about this go to the PAC president email address, Jensine can you check? Do you remember if last year we had COPAC pay for it in order for them to have our proxy vote at the AGM?

----- Forwarded message -----

From: **Copac President** <Copac.President@sd23.bc.ca>

Date: Wed, Dec 4, 2024 at 10:29 AM

Subject: COPAC December Meeting Highlights

To: PAC Presidents <PACPresidents@sd23.bc.ca>, All CopacRep <All-CopacRep@district23.onmicrosoft.com>

Cc: neburden@gmail.com <neburden@gmail.com>, Deannie Zahara <deanniezahara@gmail.com>, Copac Vicepresident <Copac.Vicepresident@sd23.bc.ca>, Copac Treasurer <Copac.Treasurer@sd23.bc.ca>, Copac Secretary <Copac.Secretary@sd23.bc.ca>, Copac AtLarge1 <Copac.AtLarge1@sd23.bc.ca>, Copac AtLarge2 <Copac.AtLarge2@sd23.bc.ca>, Copac AtLarge3 <Copac.AtLarge3@sd23.bc.ca>, Leslie Atwell <blatwell@gmail.com>, COPAC Jeannette Watson <jeannettewatson@outlook.com>, nathan.hind@gmail.com <nathan.hind@gmail.com>, Simon Adams <simon.adams@bc.ymca.ca>

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