

# NOVEMBER MINUTES

## Davidson Road Elementary PAC Meeting Agenda

November 1, 2023 (Time: 6:00PM in Library)

**Executive members in attendance:** Tara S (Vice President), Jeannette L(Co-Secretary), Tara S (Hot Lunch), Kristen L (Treasurer), Heather E (CO-PAC), Ruthanne A (Co-Fundraiser) **Via Zoom:** Jensine M (President), Tristian G (Hot Lunch), Jennie B (Co-Fundraiser)

**Regrets:** Sam B(Co-Secretary)

**Guests:** Rob Aviani (Principal), Marlo Konneke (Vice Principal), Kim M(Teacher representative), Kristy H, Jordan W, Rebekah L, Selena S, LaNae A, Melanie K **Via Zoom:** Brenda V

### Item

#### 1. (2 min) Welcome and Introductions

- 1.1 Meeting called to order by: Tara S
- 1.2 Time: 6:02 PM

#### 2. (2 min) Adoption of Agenda

- 2.1 Motioned: LaNae A 2<sup>nd</sup>: Heather E

#### 3. (2 min) Approval of Minutes

- 3.1 For October minutes – Motioned: Kristin L 2<sup>nd</sup>: Heather E

#### 4. Executive Reports

##### 4.1 (2 min) President's Report

- Nothing to report

##### 4.2 (2 min) Treasurers Report

- Gaming - \$ 13,782.75
- Hot Lunch - \$ 29,753.85
- General - \$ 1,372.48
- Sunshine - \$ 2,089.56

##### 4.3 (2 min) COPAC Report

- See Attached

##### 4.4 (5 min) Hot Lunch

- Sporks have been ordered
- Things are going well and lots of volunteers
- Donations on munch a lunch have not increased, need more funds for the 9 children sponsored
- Potential to get a business sponsor for those 9 children - Fundraising committee to draft a letter

##### 4.5 (15 min) Fundraisers

- Swag – Low sales – re open for another few weeks and a flyer to classrooms
- Movie night (Elemental) Potential to find a shorter movie for Nov 24<sup>th</sup>
  - ◇ Volunteer requirements – signup.com. Tara S to transfer information
  - ◇ Ticket sales – on Munch a Lunch 2 weeks prior (Nov 15), flyer to be put into kids agenda prior to movie
  - ◇ Popcorn from Save On

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- ◇ Prior attendance numbers – looking into it. Munch a lunch does not retain information from last year
- ◇ Juice box/fruit bars – Tara S to grab these when going to Costco for hot lunch supplies
- Christmas poinsettia and door swag - \$28 door swag( max 40), poinsettias thru DeVry potential for delivery dates to be confirmed for the beginning of December.
- Other December fundraisers – still in conversation
- Year end celebration planning

## 4.6 (12 min) Principals Report

- See attached

## 5. (15 min) New Business

- Learning space receipt request – gathering more information, tabled for future meeting
- Sunshine fund discussion
  - ◇ Flowers, gift cards valued at \$200 to 3 restaurants **Motion:** Heather E  
**2<sup>nd</sup>:** Jeannette L **All in Favour:** Yes
- Babysitting guidelines/rates – One babysitter for 5 children, grade 3 and under, \$20/hr and a second sitter for any number over 5. **Motion:** Kristin L **2<sup>nd</sup>:** Melanie K  
**All in Favour:** Yes
  - ◇ Babysitting certificates on file
- Funding requests
  - ◇ Grade 2's fieldtrip (November) Lake Country Arena \$330.00
  - ◇ Grade 3's fieldtrip (December) McCurdy Bowling \$690.00
  - ◇ Grade 2's fieldtrip (March) Kelowna Art Gallery/Packing house \$400.00
  - ◇ Grade 1's fieldtrip (April) Clubhouse Farm Nature School \$845.00
  - ◇ **Motion to approve all the above funding requests:** Ruthanne A  
**2<sup>nd</sup>:** LeNae A **All in Favour:** Yes

## 6. (5 min) Old Business

- Inclusive swings – Most swings are quite bulky. Quotes are being gathered.
  - ◇ Potential for some cost coverage from the inclusive Ed director of the school district
  - ◇ Need more information/photos of potential swings

## 7. (2 min) Announcements

- 7.1 Next meeting: December 6, 2023, 6:00PM
- 7.2 Parking Spot Draw: Kristin L
- 7.3 \$10 Munch a Lunch Voucher Draw: Jordan W

## 8. (1 min) Adjournment

- 8.1 Motioned: Jeannette L **2<sup>nd</sup>:** LaNae A  
Time: 7:29PM

## 9. Open discussion

**Principal's Report: Davidson Road Elementary School PAC Executive Meeting**  
**Rob Aviani, November 1, 2023**

**Thank You**

- Thank you to the PAC for funding the Grade 1 Nutcracker field trip as well as the materials for the kindergarten snowman posts.
- Thank you to the kindergarten team for hosting the Family Pumpkin Carving Night.
- Thank you to the Grade 5 team for planning and organizing the Eagle Bay Grade 5 year end trip.
- Thank you to Mrs. Konneke, Mr. Nicholls, Ms. Langlois, Mrs. Spinks, the Kindergarten team, for organizing and planning the Remembrance Day Ceremony. The ceremony is Friday, November 10 at 9:00am.
- Harmony Day has moved from February to the week of November 13-17. Thank you to the DRE Harmony Day Planning Committee for preparing learning activities for the students.

**DRE Professional Learning Hub.** The DRE teaching team has been working hard to innovate teaching and learning for our students. Many other schools have sent teams to DRE to learn alongside our teachers. Students may see visiting teachers, principals, and vice principals

**Upcoming and Notable Dates**

Visit and subscribe to our online DRE Calendar at <http://www.dre.sd23.bc.ca/Calendar/>.

- Nov 10 - Remembrance Day Assembly 9:00am
- Nov 13 - In lieu Remembrance Day (schools closed)
- Dec 15 - Learning Updates (Report Cards) go home
- Dec 19 - Primary Winter Concert - 12:45 & 6:00 (more details to follow)
- Dec 20 - Intermediate Winter Concert - 12:45 & 6:00 (more details to follow)
- Dec 21 - Kindergarten Winter Concert - 10:00am



**The Central Okanagan Parent  
Advisory Council**  
General Meeting Minutes  
Date: October 16<sup>th</sup>, 2023, at 7pm  
Location: Zoom

*The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People*

**COPAC Executive:** Simon Adams, Nicola Baker (**CLE**), Roslyn Hazen (**HMS**), Deannie Zahara (**KLO**), Nathan Hind, Jeanette Watson (**OKM**), *Regrets: Leslie Atwell*

**In Attendance:** Amanda Burchell-**HRE** (PAC CoChair), Amanda Kraft-**SRE & RSS**, Amanda Davies-**QGE & SMS**, Brittany Ryder-**ELE**, Caitlin Harper-**PGE**, Camilla Biffard-**KSS**, Carmen Klassen-**OKM**, Danielle Ferguson-**BHE**, Ingeborg Keyser-**CAS**, Kelly Garcia-**GME**, Kristina Grant-**AME**, Lisa Schechtel-**RLE**, Mercedes Brown-**RAY**, Nicole Codispoti-**BCE**, Roen Labreque-**SKE**, Ryan Liborion-**BME**, Sabrina Chapman-**WAT**, Victoria Thew-**OTS**, Heather Engram-**DRE**, Gorana Krljic-**MJE**, Briana Rosas-**PLE**, Ana Longman-**RMS** PAC President, Carlos Rockhill-**DRK**, Jill Glassford – **HGE**, Sara Lebeter -**CTE** PAC President  
Sarena Smith-CNB parent

**PARTNERS PRESENT:**

**Superintendent of Schools**-Kevin Kardaal

**Deputy Superintendent of Schools**-Terry Beaudry

**Board of Education:** Trustee Val Johnson

**COTA** (Central Okanagan Teachers Association)- Susan Bauhart

**CUPE** (Canadian Union of Public Employees)-Shelley Yost

**DSC** (District Student Council)- Cayden Jensen & Sarah Kovaks

**1.0 Call to Order -Greetings and Introductions Nicola Baker, COPAC President**

Nicola introduced **Deputy Superintendent of Schools** Terry Beaudry to share a local teaching that helps extend the learning in our work towards reconciliation as a district PAC.

Part of Terry Beaudry role as Deputy Superintendent is to oversee the Indigenous Education Department, and shared the 3<sup>rd</sup> annual report for Equity in Action for 2022-2023 school year, entering into the 4<sup>th</sup> year of this 5-year [Equity in Action Agreement For Truth & Reconciliation 2020-2025](#).

Terry highlighted a beautiful local teaching that connects us with the front cover photo of the annual report. (Photo is of a grandmother blanketing her grandson at the Indigenous Graduation Blanketing Ceremony in Lake Country.)

*"Equity in Action Agreement For Truth & Reconciliation 2020-2025: [2022 - 2023 Third Annual Report](#)" was presented at the Education and Student Services Committee Meeting in September. For those interested it was included in the [Education & Student Services Agenda Package for September 20, 2023](#), previous reports and more info can be found on the Central Okanagan Indigenous Education site <https://www.centralokanaganindigenouseducation.com>.*

**2.0 Guest Speaker – Violeta Malfair - Director of International Education and Settlement Services**

- Violeta shared a presentation on the work that is done in the International Education Welcome Centre
- Many push or pull factors involved with people moving to Central Okanagan, many not having a choice.
- The Welcome Centre is to serve and support refugees, people with precarious status, permanent residents, families on work or study permit. It is the first point of contact for newcomers to SD23. The goal is to create welcoming and happy environment for everyone that visits the centre where they are given information that is needed and someone that will follow up with them and be able to connect with needed info and or support resources
- The most common immigration status for the 2023/2024 school year is work permit.
- Students and families have come from 94 different countries, 447 registered for 2023/2024 school year

and are in 44 different schools in SD23. 199 of these students are living and attending schools within the Central Zone family of schools, next Rutland zone (141), then West Kelowna, Lake Country and Mission.

- Welcome Centre team consists of 5 full time Settlement Workers (SWIS) (a total of 10 staff members, speaking 10 different languages). SWIS are in Kto12 schools to support students and their families.
- SWIS also help provide cultural and language support and work with newcomer families to facilitate engagement in the school system to help foster a sense of belonging and provide wrap-around support as needed.
- **“In your work with others, what are you already doing to support newcomers in our schools and community?”**
  - o President Baker shared that this an opportunity to learn from these families, ask your principal if there are any newcomers to your school community
    - From a PAC perspective, consider how can we engage our newcomer students and families with creating and fostering a sense of belonging within our school community.
    - Please reach out to [copac.president@sd23.bc.ca](mailto:copac.president@sd23.bc.ca) if you have any questions or would like support in engaging your community.

### 3.0 Establish Quorum (10 Voting Members) Established with 30 school PACs.

AME	X	ASM		BHE	X	BGE		BCE	X	BME	X	CAS	X	CTE	X	CLE	X	DRE	X
DWE		ELE	X	GME	X	GRE		HGE	X	HRE	X	MJE	X	NGE		OTS	X	PLE	X
PSE		PGE	X	QGE	X	RAY	X	RVE		RLE	X	SLE		SKE	X	SRE	X	SVE	
WAT	X	WRE																	
CMS		CNB		DRK	X	GMS		HMS	X	KLO	X	RMS	X	SMS	X				
GESS		KSS	X	MBSS		OKM	X	RSS	X										

### 4.0 Agenda: Additions/Approval

Motion: To accept the October 16<sup>th</sup>, 2023, COPAC Agenda as presented.

Motioned by Roslyn H., second by Leslie A.

All in favour: **Motion carried**

### 5.0 Minutes: Additions/Approval

Motion: To accept the September 11<sup>th</sup>, 2023, minutes as circulated.

Motioned by Roslyn H., seconded by Nicole C.

All in favour: **Motion carried**

### 6.0 SD23 PARTNER GROUP REPORTS

**Trustee Update** – Val Johnson provided a summary of Board business since September.

See attached report for highlights.

*COPAC reminder: Board and Standing Committee agendas with attachments are sent to all PAC President district email accounts and can be found on [school district website](#).*

**Superintendent Update-** Kevin Kardaal

- o Annual Framework for Enhancing Student Learning Report submitted to ministry – this document is a requirement and is not a complete picture of how our students are learning; other reports including the Equity in action and Superintendents report on student achievement at school year end (which includes lots more data) that add to the reliability and validity of the performance in our district.  
[Posted to district website](#)
- o Globally there is an overall drop in performance in numeracy and literacy, overall SD23 is above on the provincial averages and grad rates remain high.
- o District team continues work on local development of the Feeding Futures program (government

funding of 2.8 million annually). Feed approx. over 1000 Breakfasts every morning and 1000 lunches, not necessarily same kids getting lunches as those getting breakfasts.

- 80 teams across B.C. were in Kelowna for Best of the West Volleyball tournament. KSS defending champions of the highest level in the province.
- Football season is underway for school districts, football games are at the Apple Bowl and posted online. Everyone is welcome to attend.
- Concerts, plays and fine arts will be starting up and shared with school communities.
- Spectacular work by everybody in our district as we continue to provide a world class education.

**COTA – Susan Bauhart, President**

- Teachers and parent teacher meetings have been occurring, great opportunities to meet teachers and make connections to support students.
- Busy time of year with upcoming professional development

**CUPE – Shelley Yost, CUPE rep.**

- Supporting the community and parents, answering calls, maintaining grounds work, keeping schools clean and so much more to make everybody feel comfy, safe and happy and welcome at school our schools.

**DSC – Cayden Jensen, Co-President ([dsc@sd23.bc.ca](mailto:dsc@sd23.bc.ca))**

- had first meeting for all the new DSC reps, they have grade 10,11 and 12 representation from all the high schools in SD23.
- Created focus points following the 5 goals of District Student Council
- One of the mandates is for DSC to show presence around the district within the context of promoting positive relationships and camaraderie between schools, they represent all students in SD23, which includes elementary students. If PACs are hosting any events, DSC encourages your PAC Exec to reach out, they'd love to partner, attend, and support elementary, middle programs.

*Brief notes from District Committee Representatives (PEAC, HPS, Safe Schools, Early Years Partnership)*

**Past meeting minutes are posted to school district website; links to all the committees are on the [COPAC website](#)**

1. **Public Education Awareness Committee** (Deannie Z.) "mandate is to promote and support public education in Central Okanagan Public Schools and the community".
  - a. COPAC needs two more parent reps to volunteer for this committee; ideal to have one parent each from elementary, middle, and secondary, if any parent is interested, please email [copac.secretary@sd23.bc.ca](mailto:copac.secretary@sd23.bc.ca)
  - b. "Together We Learn" online newspaper- Fall edition theme will be on science, "The importance of shining the light on science and wonder".
  - c. Past editions can be found on SD23 website, filled with amazing stories throughout our district; each edition has a different theme. If you haven't read them, check them out [HERE](#).
  - d. Bus Safety Campaign- Justin Schneider shared the public awareness campaign that SD23 is currently engaging in to increase Bus Safety awareness in Central Okanagan. "WE STOP-YOU STOP" [visit SD23 website](#) to listen to PSA audio clips
2. **Health Promoting Schools** (Kristina)
  - a. Presentation on the different aspects of the human being and the different kinds of issues coming up with physical, social, emotional and mental health in students. Will be coming back to this at future HPS meeting to determine the focus for this year.
3. **Safe Schools**. Lots of community partner groups in this committee all getting together to drive a variety of initiatives to ensure the safety of students, schools and our communities (*Fire Department, BrainTrust Canada, CrimeStoppers, Councillors from City of Kelowna, West Kelowna and Lake Country, School Trustee, COTA, CUPE, COPVPA, SD senior staff administration, RCMP, SD23 Traffic Safety Officer*).
  - a. There has been an increase in problems with Lime scooters, geofencing has been installed around all schools so that the devices cannot operate on school property.
  - b. Education campaigns underway to ensure student are safe if they are operating these devices
  - c. Hoping to maybe bring a guest speaker to a COPAC meeting to educate about what the rules and

regulations from a legal standpoint of operating these devices and how we can promote the safety of our students moving forward.

Nicola Baker suggested seeking out an infographic on electric ride on devices to help educate families.

4. **Early Years Partnership** – Nicole C will be attending the first meeting of year after the October COPAC meeting.

**7.0 PAC 360** – Nicola Baker *(A quick opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs)*

- OTS rep- trying to revamp library book replacements.  
-suggestions provided were to reach out to Indigo Chapters for school library sponsorship fundraisers - [“Canada Post Community Foundation”](#)
- OTS rep question regarding playground fundraisers. *answer below in COPAC 360 from Simon Adams* -- Nicola recapped that the province provides funding for Playground Equipment Program (PEP), it was introduced in 2018. Not every district is given this funding each year and this year SD23 did not receive this funding. If your PAC Exec has questions on this email COPAC President
- ELE rep shared that a community member without children in the school attended a PAC meeting uninvited. Asked for clarity on this scenario.  
-Answered by Nicola B., PACs are mandated in the school act, and any parent/guardian of child registered at school are automatically members of their school PAC and can attend PAC meetings; these meetings are intended for parents, they are not a public forum space. Ensure that your PAC Bylaws are reviewed to ensure that PAC governance is clear. Some PAC bylaws have provisions to invite community members who are not parents/guardian of student in your school, but that would be in a non-voting capacity and INVITE ONLY from the PAC Executive.  
-Superintendent Kardaal made note that schools are not strictly public places contrary to some beliefs, encouraged that PAC bylaws are revised to include attendance at PAC meetings is by INVITE ONLY, this will allow PACs to use their bylaws to ask uninvited guests to leave the property, they do not have a right to be on the property. It’s a complicated issue but if your bylaws are solid it helps make this clear.  
-If need any help with your bylaws on this please contact COPAC President.
- Bankhead rep- requested clarity on the upcoming Advocacy Day that Board chair will be attending on the 19<sup>th</sup>  
-Anticipated focus will be advocating for more Capital funds to increase student space and more funds to meet the deferred maintenance needs.

**8.0 COPAC 360**

- **District Capacity for PAC funded enhancement projects** – *Simon Adams*
  - SD23 had a significant backlog of PAC funded facility projects before this summer (e.g. playgrounds, outdoor leaning centres, gaga ball pits) and has VERY limited capacity to take on more projects at this time. **Before committing to future facility projects, please ensure your Principal has discussed your project and received clearance from their Assistant Superintendent and the SD23 Director of Operations.**
  - Superintendent Kaardal added that currently there are approximately 35 schools with wish lists for enhancements waiting in the pipeline to go to the board for approval. Approval for these projects will be entirely dependent on operations capacity. COPAC is actively in discussion with the district to gain clarity for PACs.
- **Partners for Inclusive Education (PIE)**– *Nicola Baker/Sarena Smith*
  - Parents and caregivers of children with Individual Education Plans (IEPs), designations, giftedness,

disabilities, diverse abilities, and/or other unique needs, can receive information, added support and camaraderie, through the SD23 [Partners for Inclusive Education](#) (PIE) group.

- Next zoom meeting is November 14<sup>th</sup> at 6pm via zoom and the topic will be on Family Connections Centre. January topic is Transitions to Adulthood and the May topic will be about Individual Education Plans (IEP).

- COPAC will provide COPAC Reps with a parent signup list for future PIE meetups in the coming weeks. We ask that you distribute this signup list to your parent community through your newsletters or direct email through your school office. **These meetings are open to any parent in SD23.** Sign up here and we will pass contact information to the SD23 team responsible for these meetings. <https://forms.office.com/Pages/ResponsePage.aspx?id=fm6MqPyOx0uVb-gXBfXeLqOKbywAYdPmsNWVI-cRJtUMFRPU01SVTE3QkxUNkEwTk4xUlpNQ0IyRS4u>

- **Academy Fees – PAC Role & Timeline – Nicola Baker**

- The BC School Act requires that “Specialty Academy” fees are approved by PACs (prior to a School Board establishing a schedule of fees and making this schedule available to the public on or before July 1). If you have specialty academies at your school, please coordinate with your Principal to ensure this topic is set up in advance as a PAC agenda item in the coming months. [See Board Policy 425R - Student Fees \(Regulations\), section 6.4](#)

- **Upcoming COPAC Events – Jeannette Watson**

- Treasurer 101 presentation by COPAC Treasurer at beginning of October had a great turnout, we will be posting the PowerPoint presentation and some of the resources that Roslyn shared.
- Please like and follow COPAC Facebook page @sd23copac, we post lots of educational opportunities from community partners many of which are via zoom and free.
- Hosting ADHD Dan Duncan presentation on October 17<sup>th</sup>. [Resources and community support on Inclusive education opportunities can be found here](#)
- **COPAC has funds to provide Parent Education opportunities, if you have any speakers or topics in mind for COPAC to bring to our community, please email [copac.atlarge3@sd23.bc.ca](mailto:copac.atlarge3@sd23.bc.ca)**

- **Bylaws, Hot Lunch, FR Parents – Interest for meetings/workshops – Nicola for Leslie Atwell**

- In the past we’ve hosted workshops on special interest topics for PACs, if there is interest from our members on COPAC exec organizing PAC workshops, please email Jeannette [copac.atlarge3@sd23.bc.ca](mailto:copac.atlarge3@sd23.bc.ca)

President Baker gave Partner Groups an opportunity to leave the meeting.

- **COPAC Website – Nathan Hind**

- Currently undergoing some edits, if you have any requests of what should be on website, please email [copac.atlarge2@sd23.bc.ca](mailto:copac.atlarge2@sd23.bc.ca)
- Created a Slack Channel for PAC exec members to engage in discussion, collaborate, share ideas, concerns, resources etc. in between general PAC meetings. If you want the link to login, email your school name and PAC exec position to [copac.secretary@sd23.bc.ca](mailto:copac.secretary@sd23.bc.ca)

- **Reminder: request for input on the Proposed changes to Policy 703 – Relations with Parents of Students (see attached Policy and Amendments) <https://forms.office.com/r/J8SOcBppJk>**

- This has been deferred to a future policy meeting and we need PAC feedback to take to the Policy

committee. Refer to September COPAC minutes.

- **Treasurer Report - Roslyn Hazen** (see attached Treasurer Report)
  - Roslyn shared the bank statements showing that accounts for September aligned with her report.
  - Motion: To accept the October 2023 Treasurers report
    - Motioned by Jeanette W., seconded by Nicole C.
    - All in favour: **Motion carried.**
- COPAC needs to change banks and need to re-appoint signing authority for 2023/2024 year.

**Motion: To reappoint signing authority for the Central Okanagan Parent Advisory Council bank accounts for the 2023/2024 school year, to Nicola Baker-President, Simon Adams-Vice President, and Roslyn Hazen-Treasurer.**

- Motioned by Jeanette W., seconded by Nicole C.
  - All in favour: **Motion carried.**
- Roslyn shared that the current bank HSBC is very difficult to access which makes COPAC Treasury reporting challenging.

**Motion: To open COPAC Gaming and General accounts at Interior Savings Credit Union, then to transfer funds from the HSBC Gaming and General account (all funds) to the Interior Savings COPAC Gaming and General accounts, and lastly to close all COPAC accounts with HSBC.**

Motion: Simon Adams Seconded by Nicole C.

All in favour: **Motion carried.**

- **PAC Gaming Reports**-COPAC Treasurer Roslyn gave reminder it's the time of year for PAC Treasurers to complete their BC Gaming reports-this is the summary of what your gaming funds were used for the previous year. It is also the opportunity now with the 24 month cycle, instead of the 36 month cycle, to write a letter to BC Gaming signed by PAC Treasurer and President if you need an extension for spending the funds.
- **If anyone has any financial or treasury related questions, please reach out to Roslyn and she can help guide you** [copac.treasurer@sd23.bc.ca](mailto:copac.treasurer@sd23.bc.ca)
- **Missing COPAC Rep Names/Contact, Active Zoom licenses – Nicola / Deannie**
  - **We do not have COPAC representative names from the following 8 schools;** Chief Tomat, Ecole Dorothea Walker, Ecole Hudson Road, North Glenmore, South Kelowna, Constable Neil Bruce, and Ecole Dr Knox.
  - If you are not using your SD23 PAC zoom license, please email [copac.secretary@sd23.bc.ca](mailto:copac.secretary@sd23.bc.ca)  
**Still need responses from DRK, NGE, SMS, MBSS, BGE, BHE, RMS, GES, CNB**
- **BCCPAC Fees**- Simon Adams (in Camera for COPAC Reps only)

## 9.0 Other Business - None

**10.0 Adjournment** – motioned by Camilla B. at 9:41pm

### Future Meeting

**COPAC General Meeting- Monday, November 6<sup>th</sup>, 2023, 7:00pm via zoom.**

COPAC Website: <http://copac.sd23.bc.ca>  
Facebook: <https://www.facebook.com/sd23copac/>  
Twitter: @COPACSD23

School Board and Board Standing Committee Meeting Information [www.sd23.bc.ca](http://www.sd23.bc.ca)  
<http://www.sd23.bc.ca/Board/boardmeetinginfo/Pages/default.aspx#/=>

Recording Secretary: Deannie Zahara  
COPAC President: Nicola Baker

DRAFT

## **SD23 School Board Trustee Val Johanson - Report to COPAC at October 16 COPAC General Meeting**

*We reviewed amendments to Policy 115 – Inaugural and Annual Board Meetings. A change that we voted on and approved were the addition of voting booths will be set up at the Inaugural and Annual Board meetings for the voting process of Board Chair, Vice-Chair, and Board Standing Committee Chairs. We also included a definition of the word "Majority" as it relates to voting, which is more than half of the votes.*

*There has also been discussion of Policy 630 – Dedication and Naming of Schools and Facilities, specifically naming schools and facilities after people and/or places. I know District Student Council has had some discussion about this policy and we expect to continue to have discussion on this policy. Something specifically that was brought up was our journey in Truth and Reconciliation and how the names that our chosen for our schools and facilities can have impact.*

*We received a presentation from Tyler Neels from Grant Thornton. He spoke to the board about the Audit Results and the Audited Financial Statements for the fiscal year 2022/2023. The Ministry of Education and Child Care requires that the audited financial statements be prepared, adopted by Bylaw and submitted by Sept. 30. We reviewed the report and it's quite extensive. As a board, we voted in favour to receive and approve the Audited Financial Statements for 2022/2023 Fiscal Year.*

*We received the Third Annual Report of the Equity in Action Agreement for Truth and Reconciliation. There are many incredible stories in the Equity in Action report, too many to list. It's a beautiful document full of pedagogy and hope and of course Data Points. And I'd like to point out the Jordan Coble, Chair of the Indigenous Education Council stated, "every data point is a student, is a life and has so much more meaning than just the number represented through the data sets."*

*We also reviewed Jordan's Principle and the process and procedure for currently enrolled students. For reference, Jordan's Principle recognises that Indigenous children may need government services that exceed the normative standard of care and will evaluate the individual needs of the child to ensure substantive equality, culturally appropriate services, and/or to safeguard the best interests of the child. If families have questions about Jordans Principle, please reach out to your School for guidance. As a district, we are grateful for the supports that can be available for children and their families and we also recognize that Jordans Principle exists in the memory of Jordan River Anderson, a young boy from Norway House Cree Nation in Manitoba.*

*We received the Summer Work Update from the Director of Operations, Rob Drew. There were many projects completed even with the devastating wildfires. There are always projects on the go and it's good to recognize that the Operations Department worked so hard through a difficult summer to ensure a safe return to schools.*

*We've had some great Inside 23 presentations.*

*-We've learned about the Canadian Playful Schools Network from École Hudson Road Elementary.*

*-We heard from Grade 12 students from Ecole George Elliot Secondary School and a kindergarten student from Davidson Road Elementary School about the first few weeks of school and their hopes for the upcoming school year.*

*-Our Technology department offered a presentation on Artificial Intelligence in our District and how Educators are learning to use it in the classrooms to engage and inspire students. We also heard that there is a plan to engage the community on awareness and application.*

*-Also happening this coming weekend is the BC Student Leadership Conference at Rutland Secondary School. We had 2 students present to the board on the theme, the goals, the speakers, workshops, and practical components.*

*-We've met new staff and also recognized staff moving into new roles.*

*-We received the Superintendents of Schools/CEO 2023 School Opening Report which was presented in 2 parts.*

*-We reviewed and adopted the Local School Calendar for 2024 - 2025 school year.*

*-I think our [Board] chair may have mentioned advocacy work at the last COPAC meeting and at a board meeting*

*in September, we approved a Capital Advocacy Plan for this school year. There is a list of proposed actions that the board of education can participate in. These proposed actions are sparked from the five-year capital plan that we approved in June and the [Long-Term Facilities plan](#).*

*-Our Superintendent along with our assistant superintendent, Jon Rever presented the Annual Enhancing Student Learning Report which must be submitted to the Ministry of Education and Child Care by September 30<sup>th</sup> each year. This report is a review of Year 3 in our 5-year Strategic Plan. This report is located on our Website under Publications. This is a great report with lots of data and information about our district.*

*-We released a [statement against Anti-SOGI protests](#), and I want to take a moment to express how powerful it was to read the joint letter of support for LGBTQ2S+ students, staff, and families from COPAC, COTA, and CUPE.*

*-We've just returned from Merritt as we were attending the Thompson Okanagan Branch meeting. There are 9 school districts in our branch, and we come together twice a year to discuss emergent issues, common themes, and participate in Professional Development. At the branch meeting, we had the privilege of hearing Denise Augustine speak. Denise is the Superintendent of Aboriginal Education with the Ministry of Education and Child Care. Denise walked us through the journey of Truth and Reconciliation from the Ministry's perspective and encouraged Boards of Education to continue this journey.*

*-We also had Assistant Deputy Minister for the Ministry of Education and Child Care, Jennifer McCrea speak to us about Emergency Management and Board Governance through challenging times. This was an impactful message as School Boards in our branch have encountered many challenging times from Covid 19, heat domes, flooding, and of course wildfires.*

*-Upcoming: Trustees will be attending the BC School Trustees Association Academy in Vancouver at the end of November to participate in professional development and discuss provincial advocacy.*

*-Our board chair is travelling to Victoria on the 19th to meet with Board Chairs and MLA's from around the province to advocate to government.*

*-We are reviewing budget development principles and timelines.*

*-We are going to hear about the Level 2 review of the Cultural Performances Program.*

*-We have many Policies to review including Policy 702 – Indigenous Education Community Partnerships and Policy 367 Employee Wellness.*

# COPAC SPENDING SUMMARY (2023-2024)

Current To: 2023-08-31

EXPENSES		BUDGET	EXPENSES	VARIANCE
General Account	Conference Fees	\$ 1,500.00		1,500.00
	Travel	\$ 1,500.00		1,500.00
	Communication Resources	\$ 2,500.00	10.40	2,489.60
	Education	\$ 2,500.00		2,500.00
<b>TOTAL EXPENSES</b>		<b>\$ 8,000.00</b>	<b>\$ 10.40</b>	<b>\$ 7,989.60</b>

Gaming Account	BCCPAC DPAC Membership	\$ 150.00		150.00
	PAC Community Building	\$ 1,100.00		1,100.00
	Presenter Fees	\$ 1,250.00		1,250.00
<b>TOTAL EXPENSES</b>		<b>\$ 2,500.00</b>	<b>\$ -</b>	<b>\$ 2,500.00</b>

ACCOUNT	STARTING BALANCE	EXPENSES	REVENUE	CURRENT BALANCE
General	\$ 3,204.49	10.40	0.08	3,194.17
Gaming	\$ 523.87	-	0.01	523.88
<b>TOTAL</b>	<b>\$ 3,728.36</b>	<b>10.40</b>	<b>0.09</b>	<b>3,718.05</b>

Printed as of: 2023-10-17

# Central Okanagan Parent Advisory Council Treasurer's Report

Account Balances as of **SEP 30/2023**

**General Account:**

HSBC

Balance Forward		\$ 3,194.14
Deposits ( )		-
Cheques written ( )		-
Interest		0.03
Service Charges		
Balance		\$ 3,194.17

**Deposits to general acct**

Description	Amount
Total	-

**Cheques from general Account**

Description	Amount	Chq #
Total	-	

**Gaming Account:**

HSBC

Balance Forward		\$ 523.88
Deposits ( )		-
Cheques written ( )		-
Interest		
Service Charges		
Balance		\$ 523.88

**Cheques from Gaming Account**

Description	Amount	Chq #
TOTAL	0	