

NOVEMBER MINUTES

Davidson Road Elementary PAC Meeting Minutes

November 6, 2024 (Time: 6:00PM in the Library)

Executive members in attendance: Jensine M (President), Heather E (Secretary), Karla G (Treasurer), Kate S (Co-Hot Lunch Coordinator)

Members at Large in Attendance: See attached sign in sheet.

Regrets: Britney S (Co-Hot Lunch Coordinator), Tristian G (Vice President)

Guests: John Morrone (Principal), Marlo Konneke (Vice Principal), Kim Mortenson (teacher representative)

Item

1. Welcome and Introductions

1.1 Meeting called to order by Jensine M at 6:04 pm

2. Adoption of Agenda for November 6, 2024

2.1 **Motioned:** Karla G **2nd:** Kate S

3. Approval of Minutes for October 2, 2024

3.1 **Motioned:** Kate S **2nd:** Karla G

4. Executive and Principals Reports

4.1 **President's Report:** No report tonight.

4.2 **Treasurer's Report:** See attached.

4.3 **COPAC Report:** See attached.

4.4 Hot Lunch Report:

a) Off sales cancelled. Items being sold are not in line with healthy food guidelines, problems and time spent waiting in line, disputes between friends and pressure to buy thing for others, all arising between kids that were upsetting students and teachers were needing to step in. Some kids buying items and then not eating the lunches their parents packed. It was a good idea when we had left over popcorn last year but when it ballooned into a whole concession the cons outweighed the pros and it is only a little bit of extra money so after a conversation with all of those involved this makes the most sense.

b) DQ Fridays update from Janal. Will be stopped at the end of December. Not a good enough healthy option to have every week and dilly bars were messy. Suggestion from the group: Pizza Friday and rotate in Subway on the regular schedule. Discussion about alternate ways to fundraise for the grade 5, bottle drives, etc. Sounds like lunches are easiest because consistent and can pass it on to a new grade 5 parent each year. Note that other fundraisers (eg. Tristian running the coffee one this Fall) can be decided on in advance and proceeds can go to the grade 5. All agree whoever is leading the fundraiser,

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with input and agreement from the group in advance as to where the money goes.

- c) John and Marlo, Kate and Brit report back about how hot lunch handout is going: It is work in progress, but overall it is going well! Teachers and volunteers are working together to figure out the best systems.
- d) Hot chocolate day, December 20th. Yes let's do it. Bring back to December meeting to confirm cost, Tristian has notes from last few years. Fun day, the kids love it.

4.5 Principal's Report & Funding Requests

- a) See attached report.
- b) John asks for suggestions about how to improve readership of the weekly newsletter. Ideas shared: change date of sending to Monday. Put printed copies in agendas. Highlight the most important ideas in a changed format like colourful calendar.

**see page 2 of Principal's Report for funding request details*

- c) Nutcracker, **Motioned:** Heather E **2nd:** Karla G **All in Favour**
- d) Snowmen Posts, **Motioned:** Kate S **2nd:** Karla G **All in Favour**
- e) Skating, **Motioned:** Kate S **2nd:** Karla G **All in favour**

5. Fundraisers (15 min)

- a) Coffee – Tristian, went well, approx. \$250 profit. Thaks Tristian!
- b) Swag – Heather, disappointing sales numbers, only 19 orders. Feedback from parents that material is not nice enough so kids don't want to wear. **Action:** Heather order the 19 items and ask for samples to bring back to next PAC meeting, also inquire about toques.
- c) Mabels Labels – Chelsea **Action:** Re-active our account. Report back, then we will share with parent community.
- d) Sysco – Mirana has researched items that will work well, potential to add\$5 per item would make for good profit margin, all agree doing this before Christmas with holiday type food is a good idea, pick up in the bus lane on Thursday December 12th. **Action:** Mirana email the group to keep us up to date on what she will need (eg. uploading to munchalunch – Heather or Kate to help with that) bring back update and sort out pick up details at next meeting.
- e) Valentines Themed Dance – **Decision:** Date: Wednesday February 12th from 6:00 – 7:30. Krisit will head this one up. Families welcome.

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- f) Movie night – Kate will organize – **Decision:** Christmas themed, \$5 popcorn and short movie in the gym right after school Wednesday November 27th.
- g) Fudge Fundraiser – Karla will find out details of piggy backing off of a fudge fundraiser already set up at Vernon Teach and Learn, would be a quick turnaround, but worth looking into.
- h) Poinsettias and door swag – **Action:** Jensine contact Tristian and find out if it is possible to have delivery on Wednesday November 27th

6. Old Business

- a) Jensine – babysitting schedule and list is done.
- b) PAC position to fill – COPAC – table this discussion until next month.

7. New Business

- a) Gym Rentals: John shares gym rentals that are supported by district staff will be agreed upon so that community members can use our gym in the evenings, we will have the right of first refusal for our events so we will just need to plan accordingly and book our events well in advance. Kathy at the front desk has the schedule and has reserved it for our PAC meeting dates.

8. Announcements

- a) Next Meeting: December 4th at 6 PM
- b) Draw winner for \$10 munch a lunch voucher: Anastasia Hensel
- c) Draw winner for parking spot: Jessica Houghton

9. Adjournment

- a) Motion to Adjourn the meeting at 7:44 p.m.
Motioned: Heather E **2nd:** Karla G **All in favour.**

Davidson Road Elementary School
PAC Meeting Sign-in Sheet

Date:	November 6, 2024	Time:	6 pm	Location:	DRE Library
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	<i>Name</i>	<i>Email</i>
1	Jensine Mehlsen	Dre.Pacpresient@gmail.com
2	Tristian Gosse	tristiangosse@hotmail.com
3	Heather Engram	engram.heather@gmail.com
4	Karla Gozjolko	drepacktreasurer@gmail.com
5	Kate Schouten	kate.nextstep@gmail.com
6	Britney Stewart	Britneymaestewart@gmail.com
7	Lexi Marshinen	Ammarshinen@outlook.com
8	Jess Dickinson	Sunkisses_DS@hotmail.com
9	Don Gill	ggil1661@gmail.com
10	Lennon Baadsnik	laynabaadsnik@gmail.com
11	Anastasia Hensel	henselanastasia@gmail.com
12	Kristi Reich	esj483nge@gmail.com
13	Janal Hardy	lukeandjana@hotmail.com
14	Jessica Houghton	smiley-856@hotmail.com
15	Sarah Enns	enns.SarahH@gmail.com
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510

Palans

* General Acct \$ 1404.38
 * Sunshine Fund \$ 2060.57
 * Hot Lunch \$ 42,101.78

Deposits \$ 10,024.03

- Munchalunch \$ 9,478.24
 - Off Sales \$ 431.80
 - Interest \$ 110.99
 < \$ 4,503.01 >

Withdrawals \$ 3,805.25

- PAC Meeting babysitters \$ 60-
 - Hot Lunch Vendors \$ 3529.90
 - PAC Meeting Incentives \$ 52.10
 - Hot Lunch Supplies \$ 163.25

* Gaming \$ 11,947.73

Deposits

- Grant \$ 8,520-
 - Interest \$ 32.81



Principal's Report to the Parent Advisory Council

John Morrone
November 6, 2024

With Gratitude:

- Thank you to Mr. Bouwman and all the grade 5 students for coordinating our annual Terry Fox Run. Our school raised \$1139.75 for the Terry Fox Foundation. We would also like to extend a special thank you to Constable Rigby (School Resource Officer) for supporting the traffic flow and doing some wildlife patrols for us during the run.
- Thank you to Mrs. Langlois and Mrs. Spinks for coordinating Fire Prevention week activities for the school. Layla was our Fire Chief of the day and she enjoyed breakfast with the fire fighters and a ride to school on the fire truck.
- Thank you to the grade 4 and 5 teachers for planning a tree planting event at Jack Seaton Park. A special thank you to Mrs. Prescott for taking the lead to plan this event with our community partners.
- Thank you to Mrs. Sveistrup, Mrs. L. Marshall and Ms. Olsen for planning a fun collaboration activity with the Foods teacher at HS Grenda. It was an exciting day for the students, and the first bus ride for many of them.
- Thank you to Mrs. Durose for planning and supporting some grade 4 students with a rendition of Thriller on Halloween. Thank you also to the many parents who volunteered in the school on Halloween to support classes with their activities.

Staffing Updates

- Mrs. Rosco is on a short term medical leave as she recovers from surgery. She is expected to return in mid to late November. Mrs. Aimee Reiben is the temporary teacher in the classroom in the interim
- Mr. Bouwman and his family are expecting their second child, and he has chosen to take 4 weeks of leave to be at home with his wife and children. The leave is expected to start at the end of this week, and a temporary teacher is scheduled for his replacement pending the actual date of birth. Mrs. Claire Thompson is tentatively scheduled to be the teacher while Mr. Bouwman is on leave.
- Welcome to Ms. Chelsea Richards and Ms. Kelsey Heichert who will be learning in Ms. Olsen's and Mrs. Sveistrup's classes as teacher candidates. This will be their first practicum and they will join us in December.

Proposed School Calendar for 2025/26

- See the proposed school calendar on the final page of this report. The coloured rows indicated site-specific dates, while the remaining dates are established at the district level. Please forward your feedback to john.morrone@sd23.bc.ca

School Communication Strategies

- We would like to consult with families about strategies that might be more effective regarding school-wide communications. The existing communications consist primarily of a weekly newsletter that is emailed to parents at the end of each week. Tracking data over the last 4 weeks indicates that approximately 25% of the recipients click on the newsletter link (1373 individual emails are sent weekly). How might we improve our school-based communication?

Staff Requests for PAC Funding

- Event: Grade 1 Classes
 - Location: Kelowna Community Theatre
 - Description: Nutcracker Ballet
 - Total Funding Request: \$1344.00 (bussing and admission)
- Request: Kindergarten Snowman Posts
 - Location: DRE
 - Description: lumber costs
 - Total Funding Request: \$223.00
- Request: Skating Grade 2 and 2/3 Classes (4)
 - Location: Rutland Arena
 - Description: Ice skating (Dec 17th)
 - Total Funding Request: \$626.10 (bussing and admission)

Upcoming Dates

Please visit the DRE website to view and subscribe to our school calendar

- Nov 8 - Remembrance Day Assembly, 9am
- Nov 11 - Remembrance Day (schools closed)
- Nov 13 - UBCO STEAM Engagement Day (select classes Grade 3-5)
- Nov 15 - Bus Safety Program (all classes)
- Nov 22 - Mustache Day (spirit day)
- Nov 26 - Davidson Dynamo Day
- Dec 6 - Ugly Christmas Sweater Day
- Dec 10 - **Winter Concert Group 1** (Holiday Adventures: Mortenson, Rosco, Drobot, Chase, Alfred, Tabor, Heinrichs, Dixon)
- Dec 11 - **Winter Concert Group 2** (Holiday Extravaganza: Spinks, Langlois, M Marshall, B Prescott, J Prescott, Low, Hardy, Bouwman)
- Dec 12 - Kindergarten Winter Concert
- Dec 13 - Term 1 Written Learning Updates Distributed
- Dec 22 - Winter Holiday Pajama Day



Central Okanagan
Public Schools
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**DAVIDSON ROAD ELEMENTARY
CENTRAL OKANAGAN PUBLIC SCHOOLS
2025-2026 School Calendar**



DAVIDSON ROAD
ELEMENTARY
SCHOOL

Days in session	190 (3 summer Pro Days August 25, 26, 27)
Number of days of instruction	183
Number of non-instructional days	7
Schools open	Tuesday, September 2
National Day of Truth and Reconciliation	Tuesday, September 30
DRE Parent Conferences – dismissal at 12:30	Thursday, September 25, Friday, September 26
Administrative Implementation Day	Friday, October 10
Thanksgiving Day (schools closed)	Monday, October 13
Teacher Professional Day	Friday, October 24
Remembrance Day (schools closed)	Tuesday, November 11
Term 1 Learning Update Goes Home	Friday, December 12
Winter vacation period (schools closed)	Monday, December 22 – Friday, January 2
Statutory holiday (schools closed)	Thursday, January 1 (amended)
Schools reopen after Winter vacation	Monday, January 5
DRE Parent Conferences – dismissal at 12:30	Thursday, February 6, Friday, February 7
Teacher Professional Day (Support Staff In-Service Day)	Friday, February 13
Family Day	Monday, February 16
Term 2 Learning Update Goes Home	Thursday, March 12
Spring vacation period (schools closed)	Monday, March 16 – Friday, March 27
Schools reopen after Spring vacation	Monday, March 30
Good Friday (schools closed)	Friday, April 3
Easter Monday (schools closed)	Monday, April 6
Victoria Day (schools closed)	Monday, May 18
Term 3 Learning Update Goes Home	Thursday, June 25
Administrative Day (students do not attend)	Friday, June 26

Davidson Road Elementary School Bell Schedule	
8:25 am bell	Warning Bell
8:30 am bell	Entrance into the school from line up area
11:15 – 11:45am	Students Play for Lunch Recess
11:45 – 12:12 pm	All students eat in their classrooms
1:32 – 1:47pm	Recess
2:30 pm bell	Dismissal