

APRIL MINUTES

Davidson Road Elementary PAC Meeting Agenda

April 3, 2024 (Time: 6:00PM in Library)

Executive members in attendance: Jensine M (President), Kristin L (Treasurer), Jeannette L (Secretary), Tristian G (Hot Lunch), Karla G (Hot Lunch/Co-Treasurer), Heather E (CO-PAC), Jennie B (Fundraising/Social Media),

Via zoom: Tara S (Vice President/Social Media Coordinator/Hot Lunch),

Regrets:

Guests: Rob Aviani (Principal), Marlo Konneke (Vice Principal)

Item

1. (2 min) Welcome and Introductions

- 1.1 Meeting called to order by: Jensine M.
- 1.2 Time: 6:05 PM

2. (2 min) Adoption of Agenda

- 2.1 **Motioned:** Kristin V. **2nd:** Jeannette L.

3. (2 min) Approval of Minutes

- 3.1 For March 2024 minutes – **Motioned:** Kristin V. **2nd:** Jeannette L.

4. Executive Reports

4.1 (2 min) President's Report

- Welcome everyone, please note that our next meeting is our Annual General Meeting where we will be passing our new bylaws and voting in the Executive membership for next year so please attend if possible and encourage others in the parent community to as well.

4.2 (2 min) Treasurers Report (April 2024)

- Gaming - \$ 12,610.64
- Hot Lunch - \$ 29,522.77
- General - \$ 1,386.60
- Sunshine - \$ 1,456.28

4.3 Treasurers Report (March 2024)

- Gaming - \$ 13,167.41
- Hot Lunch - \$ 25,965.60
- General - \$ 1,383.66
- Sunshine - \$ 1,456.22

4.4 (5 min) COPAC Report

- None. Next meeting is next Monday. Here is the link to the COPAC website:
<https://copac.sd23.bc.ca/meetinginfo/minutes/Pages/default.aspx#/=>

4.5 (5 min) Hot Lunch

- Discussed missing toonies, exactly 75 went missing over Spring Break. Going forward we will need to establish a better cash accounting system with float and improve record keeping.
- Lunch monitors switching caused some confusion today. Marlo will remind monitors permission ahead of time is needed to make any changes.

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4.6 (5 min) Fundraisers

- Movie fundraiser update – 144 students attended, \$519 profit. The Spring calendar is packed so we won't have another one this year.
- Purdy's update – we made \$603.38, less than last year but still successful.
- Break the rules day- April 23 – Rob shares last year's rules, Heather upload to munchalunch same rules and prices, open on the 8th closing the night before. Will need volunteers to cut tape.

4.7 (10 min) Principals Report

- See attached

5. (15 min) New Business

- Funding requests The Prescotts to H20 \$740 for everything– **Motion:** Sam B. **2nd:** Karla G. All in favour. Motion passed.
- Discussed that prices change online frequently, recommend putting in a buffer to cover small unexpected increases in prices or extra charges. Rob can bring this up at the next staff meeting for awareness.
- Gaming Control Self Assessment Questionnaire review – received in November by email, Kristen responded on our behalf, based on our responses they recommended we implement a more stringent internal reconciliation practice – we agree and are doing so, eg. created google drive to safely keep electronic records and receipts.

6. (5 min) Old Business

- Bylaws and constitutions review – ready for public review and will be voted in at AGM in May – Rob will circulate draft bylaws with parent community.
- Cobbs donor update- Tara S- two students with financial need have been chosen, their names are not being shared yet.
- Family Year End Carnival – June 6th- 5:30-7:30
 - ◇ Food trucks
 - ◇ 10 activities
 - ◇ Sell tickets, will be some free events
 - ◇ Potential for a fire truck
 - ◇ Bouncy castle discussion – checking on liability insurance

7. (2 min) Announcements

- 7.1 Next meeting: May 1, 2024 6:00PM
- 7.2 Parking Spot Draw: Karla G.
- 7.3 \$10 Munch a Lunch Voucher Draw: Heather E.

8. (1 min) Adjournment

- 8.1 Motioned: Kirsten V. **2nd:** Karla G. All in favour.
Time: 7:21 PM

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Principal's Report: Davidson Road Elementary School PAC Executive Meeting Rob Aviani, Apr 3, 2024

We acknowledge that we are meeting and learning together on the unceded Traditional territory of the Okanagan, Syilx, people.

Thank You

- Thank you to the intermediate team of teachers for getting track and field up and running.
- Thank you to Mrs. Bischoff for organizing the Battle of the Books for our students. DRE is hosting the District Battle of the Books on April 25 in our gym.
- Thank you to the PAC for approving the Grade 3 Swim Field Trip as well as the Girls Robotics Club equipment and materials.

Staffing for Next Year. Next year, we are projecting approximately 434 students.

- K - 54
- Gr 1 - 79
- Gr 2 - 86
- Gr 3 - 67
- Gr 4 - 87
- Gr 5 - 60

We will be having a district meeting next week where our staffing allocations will be determined.

Early Learning for Families (ELFF) Night. On Wednesday, April 17, we are inviting families of preschool aged (3-5 years old) children to an Early Learning for Families (ELFF) Night in the Davidson Road Elementary School gym from 4:00-5:00pm.

Important Dates for Grade 5 Families to Note

HMS is getting ready to welcome our grade 5 students to middle school. Here are some important dates to note.

- April 22 - HS Grenda Middle School Team visits DRE to meet grade 5 students and share some information about their new school.
- April 23 - Break the Rules Day
- May 27 - Grade 5 students visit HMS for a welcome, school tour, and BBQ lunch (hot dogs/juice/chips) from 9:30 am – 11:30 am
- May 27 - Grade 5 Parent Information Session and Open House from 5:30 – 6:30 pm ([see flyer](#))
- Jun 10 - 12 - Grade 5 Trip to Eagle Bay Camp
- Jun 20 - Grade 5 Celebration at DRE gym at 6:00 pm
- Aug 29 - Grade 6 Orientation Day from 9:30 am – 11:00 am at HMS