

# FEBRUARY MINUTES

## Davidson Road Elementary PAC Meeting Minutes

February 8, 2023 (Time: 6:00PM in Library)

**Executive members in attendance:** Jensine M (President), Tara S (Vice President, Kristen L (Treasurer), Heather E (CO-PAC), Jeannette L (Co-Secretary), Bretta L & Tara S (Hot Lunch), Jill N (Flower Fundraiser)

**Regrets:** Sam B (Co-Secretary),

**Guests:** Rob Aviani (Principal), Jennifer Adamson (Vice Principal), Kim M (Teacher Representative), Tristian G

### Item

#### 1. Welcome and Introductions

- 1.1 Meeting called to order by Jensine M
- 1.2 Time: 6:04 PM

#### 2. Adoption of Agenda

- 2.1 Motioned: Bretta L 2<sup>nd</sup>: Jill N

#### 3. Approval of Minutes

- 3.1 For January minutes - Motioned: Bretta L 2<sup>nd</sup>: Kristin L

#### 4. Executive Reports

##### 4.1 President's Report

- Thank you, Nicole W. for the setting up the Purdy's fundraiser
- Danielle from Peter Greer wondering if we'd like to be part of a Lake Country Elementary Schools family dance in the Spring

##### 4.2 Treasurers Report

- Gaming - \$ 16,924.55
- Hot Lunch - \$ 16,911.49
- General - \$ 161.93
- Sunshine - \$ 2,107.77

##### 4.3 COPAC Report

- Budget review – detailed
- See attached

##### 4.4 Hot Lunch/Fruit & Vegetable Program

- Discontinuing Vegetarian Butcher – late delivery, portions are too small
- Pizza day doing well

##### 4.5 Fundraisers (New)

- Purdy's for Easter online – until Feb 27 – sales going well.
- Movie Night – Feb 24<sup>th</sup> providing we have enough help - Chicken Little
  - ◇ George Elliot providing popcorn machine
  - ◇ For safety reasons potential for selling tickets on munch a lunch to account for attendance
  - ◇ Paper flyer to send out in agendas with directions to sign up
  - ◇ Backpacks to be lined up in the hallway

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## 4.6 Fundraisers (Running/Coming up/Future Discussion)

- TruEarth – online until the end of June
- Mabel's Labels – online until the end of June
- Swag – to be added to Munch a lunch with addition of pink t-shirt day Profit \$78
- Break the rules day – Thurs, April 6 – List of rules to be made up

## 4.7 Principals Report

- See Attached
- Grade 5 year end trip - \$250/student – with some support it has been reduced to \$150.
- Exploratories coming up this week for intermediates
- Bike Safety program for intermediates - week of May 8<sup>th</sup>
- 

## 5. New Business

- Jensine to follow up on LC School family dance information
- Grow tower inquiry - be nice to be located and set up again – Jenn to follow up
- Funding request for curling equipment
  - ◇ **Motion to buy 4 sets:** Tara S. **2<sup>nd</sup>:** Jill N **All in Favour:** Yes
- Wheelchair basketball – program comes with coach and wheel chairs
  - ◇ **Motion:** Tara S **2<sup>nd</sup>:** Jill N **All in Favour:** Yes
- Bingo night year end celebration – discussion in progress
- Lower crosswalk quite dangerous lately

## 6. Old Business

- Photos for Spring – photographer needed- follow up in Spring – Shelby willing to do it again, Rose Hill Happy to allow their orchard to be used again. Potentially May
- Outside classroom progress –possibly May
- Funding request – under counter fridge for gathering room- update – Lake Country Food Bank had a grant that supplied the refrigerator that was needed.

## 7. Announcements

- 7.1 Next meeting: March 1, 2023, 6:00PM
- 7.2 Parking Spot or \$5 Munch a Lunch Voucher Draw: Jill N Munch a Lunch

## 8. Adjournment

- 8.1 Motioned: Heather E **2<sup>nd</sup>:** Jill N  
Time: 7:50PM

**Principal's Report: Davidson Road Elementary School PAC Executive Meeting**  
**Rob Aviani, February 8th, 2023**

**Thank You & Recognition**

- Thank you to the PAC for funding the Rocks and Rings Floor Curling experience. It was a big success as the students and staff loved it.
- Thanks as always to the PAC for hot lunch. We appreciate you keeping everyone fed.
- Thank you to all families who joined us for parent conferences. Families are always welcome at DRE. Remember, parents can reach out to your child's teacher to inquire about your child's progress at any time. Thank the PAC so much for the delicious dinner.
- Thanks to Ms. Langlois and Mrs. Spinks for organizing our School Spirit Days. Crazy Hair and Sports Days were a lot of fun. Animal Day on Feb 10 is next.
- Thanks to Mrs. Bischoff and all our parent volunteers for helping make our second Scholastic Book Fair such a success. The fair raised about \$1500 for our DRE library.

**Kindergarten Registration Update.** The numbers for kindergarten registration have been very strong. We may get bigger next year.

**Floor Curling Funding Request.** The Rocks and Rings Floor Curling experience was such a success that the teachers were hoping that we could buy a curling set to keep at our school, because the Rocks and Rings people only lent us their set. The new funding request that I sent you today would be for our school to have its own floor curling set that students could use with the classes whenever they wanted.

**DRE Outdoor Learning Enhancement Project Update.** Operations is in the process of building their spring and summer schedule. They hope to begin construction in late May. Moving forward, the district has put all new enhancement requests on hold.

**School Community Learning Plan.** Families are invited to visit the DRE website to learn more about the DRE School Community Learning Plan. In the plan, you will find information around our collective belief of learning and learning priorities as well as evidence of our work.

**School Learning Survey.** In BC, Students in Grades 4, 7, 10 and 12, their parents and all staff in public schools are invited to participate in an annual online satisfaction survey about their school experience. DRE will be participating in this survey. Families are encouraged to participate.



## The Central Okanagan Parent Advisory Council

Minutes: General Meeting

Date: February 6th, 2023 at 7pm

Location: Zoom

*The Central Okanagan Parent Advisory Council acknowledges that this meeting is being held on the unceded, Traditional Territory of the Okanagan People  
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AME	X	ASM		BCE	X	BHE		BGE		BME	X	CAS	X	CLE	X	CMS	X	CNB	X
CTE		DRE	X	DWE	X	DRK	X	ELE	X	GESS	X	GME	X	GMS		GRE		HGE	
HMS	X	HRE	X	KLO		KSS	X	MJE		MBSS		NGE		OKM	X	OTS			
PLE		PGE	X	PSE		QGE		RAY		RLE		RSS		RMS		RVE		SKE	
SLE	X	SMS	X	SRE	X	SVE		WAT		WRE	X								

### COPAC Executive:

Simon Adams - President

Nicola Baker - Vice-President

Roslyn Hazen - Treasurer

Vacant - Secretary

Penny Liao-Lussier - Member At Large

Shannon Gallivan, Member At Large

### Partner Groups

**District Staff:** Terry Beaudry, Deputy Superintendent

Delta Carmichael, Secretary Treasurer/CFO

Val Dougans, Kate Cumming

**COTA:** Susan Bauhart

**CUPE:** Teri Wishlow

**DSC:** Zach Johnson

**SD23 Trustees:**

Julia Fraser Amy Geistlinger Lisa Guderyan,

Wayne Broughton Val Johnson

**Media:** Barry Gerding, Black Press/Kelowna Capital News

### **1.0 Call to Order**

Greetings/Introductions- Simon Adams

### **2.0 Guest Speaker**

Delta Carmichael, SD23 Secretary Treasurer, and Kate Cumming, Assistant Secretary Treasurer – presented the background and high level summary for the draft 2023/2024 SD23 Budget.

- Central Okanagan Public Schools (SD 23) continues to increase in graduation rates over the past 6 years
- SD 23 has 96% graduation rate exceeding provincial average
- 4 Focused Directions for SD 23 2021-2026 Strategic Plan
  - (i) Equity & Excellent in Learning
  - (ii) System Wellbeing
  - (iii) Transformative Leadership
  - (iv) Family & Community Engagement

- SD 23 Funding driven by FTEs (full time equivalents) as defined as a student taking a full course load, and not by head counts as defined as how many employees/students in a building/a particular school
- SD 23 Serves 49 schools/sites
  - 32 elementary
  - 8 middle
  - 1 alternate
  - 3 learning centres
  - 1 online learning (K-12)
- SD 23 Financial Income Sources – 3 Funds
  1. Operating Budget – comprises of approx. 80% of budget (i.e. staffing)
  2. Special Purpose (Targeted funding) Budget – comprises of approx. 18% of budget (i.e. Student & Family Affordability Funding). An additional Special Purpose funding received is the *Classroom Enhancement Fund* based on Supreme Court decision to assist SDs with implementation of the restored class size and composition limits

Special Purpose Funding for FY 2022/2023 = \$37, 183, 158.00

Special Purpose Funding for FY 2021/2022 = \$32,475,243.00

3. Capital Budget – comprises of 4% of total budget (i.e. building, equipment & vehicles)

**\*\*Overall budget approximately \$302 million including 2022/2023 Previous Year Surplus of \$4,221,323.00\*\***

- Supplemental Funding Sources
  - Level 1, 2,3 students with unique needs generate supplemental funding from Ministry of Education & Child Care (MECC). Trends seen in increasing student enrollment in SD 23 for children with Autism
- SD 23 Financial Expenses Sources – Spending by Type
  - Employee Benefits = 17.6%
  - Supplies and Services = 10.3%
  - Capital & Other 1.9%
  - Salaries = 70.3%

Compared to similar SDs like Richmond, Abbotsford and Victoria, SD 23 spends less on Administrative costs than other SDs
- Portables are not funded by the MECC. To purchase and install new portables costs the District approx. \$350k/unit. To relocate and install a repurposed portable is \$100k. District has 122 portables and expects to add 3 new portables and relocate 2 portables during 2023/2024 school year. Locations of portables (dependant on registration details) anticipated to be:
  - 1 Mission
  - 3 West Kelowna
  - 1 Glenmore
- 2023-2024 Budget Considerations and Assumptions
  - \*Projected student growth of 200 FTE next year
  - \*MECC will fully fund BCTF & CUPE negotiated collective agreement grid increases Effective July 1, 2022
  - \*MECC is funding a 4% increase for exempt, principals, and vice-principals effective July 1, 2022
  - \*Additional teaching staff with student enrollment growth
  - \*Teacher incremental grid increase

**\*\*MECC will announce funding for 2023/2034 budget in March 2023\*\***

## CENTRAL OKANAGAN PUBLIC SCHOOLS PRELIMINARY BUDGET PRESSURES FOR THE 2023/2024 ANNUAL BUDGET

	Per Student FTE Funding Increase		
	2.18%	2.20%	2.22%
Funding for Student Growth	1,611,375	1,611,615	1,611,931
Funding for Negotiated Contract Changes	13,123,075	13,123,075	13,123,075
Other Funding	4,795,855	4,824,346	4,861,834
<b>Total Incremental Revenue Generated</b>	<b>19,530,305</b>	<b>19,559,036</b>	<b>19,596,840</b>
Enrolment Expenses	1,064,668	1,064,668	1,064,668
Negotiated Contract Changes Costs	13,229,925	13,229,925	13,229,925
Other Expenses	5,235,681	5,235,681	5,235,681
<b>Total Preliminary Budget Expenses</b>	<b>19,530,274</b>	<b>19,530,274</b>	<b>19,530,274</b>
<b>NET (LOSS) GAIN</b>	<b>31</b>	<b>28,762</b>	<b>66,566</b>

Above data is an estimate based on today's assumptions and is subject to change. The Ministry of Education and Child Care will announce funding in March 2023. The % above is net of the negotiated funding the District is expecting to fully fund the teacher/CUPE increases.

- **Next Steps:**
  1. **Get involved! Attend any or all public meetings (Finance and Audit and Public Board Meetings).**
  2. **Provide feedback or ask questions at your school or the School Board Office**
  3. **Provide feedback online via survey**  
<https://my.thoughtexchange.com/scroll/248429256/welcome>

### 3.0 Establish Quorum

Quorum established

### 4.0 Agenda: Additions/Approval

- **Motion:** To accept the February 6th, 2023 COPAC Agenda as presented. Moved: Baker Second: Chidwick. Carried.

### 5.0 Minutes: Additions/Approval

- **Motion:** To accept the January 9th, 2023 minutes as amended. Moved: Liao-Lussier. Second: Roode. Carried.

### 6.0 SD23 Reports

Highlights of Partner Updates:

- Indigenous post-secondary credit course has been forwarded to MECC for approval.
- Sexual Health Education Level 1 review by SD23 is in process and results will be presented at the April Education & Student Services Committee Meeting.
- CUPE and SD23 have successfully concluded bargaining.
- Single/universal use washroom inventory was discussed at the January Planning & Facilities Committee. A motion to increase access will be forthcoming at the next Board Meeting.

### 7.0 PAC 360

A *quick* opportunity for PACs to briefly discuss topics they may need assistance with from COPAC or SD23 or topics that might be relevant to other PACs – Simon Adams

### 8.0 COPAC 360

- **Motion:** To accept the COPAC financial update as presented. Moved: Roode Second: Gallivan. Carried
- **Motion:** To name Camila Biffard as Chair of the COPAC Nominations Committee for COPAC Executive Nominees for the 2023/2024 school year. Moved: Baker Second: Codispoti. Carried
- **Motion:** On behalf of COPAC, send a letter of support of *The Highway 97 Safe Traffic Flow Working Group*. Moved: Hazen Second: Klim. Carried.
- Measuring Your PAC's Impact in Dollars – PACs are reminded to complete the survey recently sent

measuring their financial impact on public education in SD23 <https://forms.office.com/r/CXEvxsYsMK>

- Nicola Baker made a Last Call For BCCPAC Resolutions.

## **9.0 Other Business**

### **10.0 Motion to Adjourn: Codispotti**

#### **Future Meeting**

**COPAC General Meeting- Monday, March 6th, 2023 7:00pm via zoom.**

District and Committee Meetings- Information is available on [www.sd23.bc.ca](http://www.sd23.bc.ca)

COPAC Website: <http://copac.sd23.bc.ca>

Facebook: <https://www.facebook.com/sd23copac/>

Twitter: [@COPACSD23](https://twitter.com/COPACSD23)