

# MINUTES

## Davidson Road Elementary PAC Meeting Minutes

May 11, 2016

Meeting was called to order by Nicole G at 6:35pm

**Executive Members Present:** Nicole G (president), Kerri T (vice president), Jenn H. (member at large), Dori M (member at large), Jackie P (co-secretary)

**Regrets:** Jodi C (treasurer), Anita T (co-secretary), Jill N (member at large)

**Guests:** Janet Slaney (principal), Michelle Relova (vice-principal), Kim Mortenson (teacher representative), Breta L, Melanie, Rod, Patrice H, Courtney H, Michelle T (COPAC)

### Item

1. **Welcome and introductions**
2. **Adoption of Agenda** *moved by Courtney H., seconded by Breta L*
3. **Approval of last meeting's minutes** – *moved by Patrice H, seconded by Dori M*
4. **Executive Reports:**
  - 3.1 President's Report
    - Movie night from April 29<sup>th</sup> – good success, newer movies always more successful than older movies
    - RBC Grant - team did a great job of cleaning the kitchen; still waiting for the grant money; difficult to manage the volunteer hours – think about Fun Fair next year
    - Mother's Day Fundraiser \$1,383.52 made.
  - 3.2 Treasurer's Report (Jodi C sends regrets)
    - General: \$11,081.21
    - Hot Lunch: \$10,371.82
    - Gaming: \$3,285.36
    - Pay Pal: \$3,705.45
    - Movie Night Revenue: \$596
  - 3.3 COPAC Reports
    - BCCPAC Spring Conference (attended by Dori and Anita):
      - Ideas for how to recruit more parents to come to PAC (i.e. gift card prize); fundraising; BC Friends program (for anxiety) – online and it's a free program
      - Any questions about the great sessions, please ask Dori
    - Michelle T presented on monthly COPAC meeting
5. **Principal's Report**
  - **Staffing:** we are just beginning the process of determining staffing
  - **Budget:** Learning Education Fund – will be put in as a “body” to help with literacy and behavior, mostly around anxiety
  - **Kindergarten Orientation:** set for Tuesday, May 31 – 2 sessions with Miss Olson and Ms. Sveistrup

- **Track and Field:** reminder that the Apple Bowl is Wednesday, June 1<sup>st</sup>; volunteers are absolutely necessary for a successful day
  - **Play Day:** for Primary grades: set for Friday, June 10<sup>th</sup>, will be asking for parent volunteers
  - **Survival Relay:** Plans are underway, parents encouraged to participate, PAC encouraged to put forth a team
  - **Parent Requests:** due in writing to Janet by Thursday, May 26<sup>th</sup>, they are confidential.
  - **Grade 6 trip:** Gardom Lake – Wednesday, May 25<sup>th</sup> to Friday, May 27<sup>th</sup>
  - **Parent/Volunteer Luncheon:** Details coming soon
  - **Awards Ceremony (Intermediate Grades):** Thursday, June 23<sup>rd</sup> @ 12:30pm
  - **Grade 6 Celebration:** Tuesday, June 28<sup>th</sup>
  - **Calendar Consultation:** Parent-Teacher conference: September 29 and 30; February 9 and 10 (which is just ahead of Family Day weekend. (early dismissal both days at 12:30pm)
- Finalized District Wide School Calendar for 2016/2017 is published on SD 23 website
- **V.P. Appraisal:** as second year in admin, has an appraisal due this year, parents will be invited to fill out a form for feedback
  - RCMP May 17<sup>th</sup> Tuesday, 6:30-8:30 at Dr. Knox on internet/social media safety information session

## 6. New Business

- A. Safe Route Committee and Timetable
  - Committee names and dates in September decided
  - Family survey (paper survey) Sept 26-30
  - “Walk About” 2 weeks after between 8:10 – 8:40am and 2:10-2:40pm for 3 consecutive days
- B. Summer Reading (Kerri T) – date TBD
- C. When to hold PAC Elections for 2016/17 school year
  - Executive positions are 2 year terms,
  - secretary/co-secretary positions may be up for election
  - Hot Lunch program may be taken over by new parents, may be helpful if they were PAC executive members
- D. Family Dance – Thursday, June 16<sup>th</sup> 5:30, music from 6-8pm  
 Concession – water, candy bags, popcorn  
 Pizza – to be ordered by Muncha Lunch online  
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**Action:** Nicole to get quotes, delegate jobs

## 7. Announcements

- Final PAC meeting for this school year
- parking spot draw – won by Kerri T.

## 8. Adjournment at 7:35pm

