



DAVIDSON
ELEMENTARY SCHOOL **ROAD**

*Discovery,
Respect &
Encouragement*

2115 Davidson Road, Lake Country BC, V4V 1R3 Phone: (250) 870-5117 Fax: (250) 870-5017



**Central Okanagan
Public Schools**
Together We Learn

DRE Communicable Disease Prevention Measures

EFFECTIVE DATE: September 3, 2021

REVIEWED BY: DRE JOHSC October 13, 2021; updated January 7, 2022

INTRODUCTION:

To provide staff, students, and visitors who are attending **Davidson Road Elementary** communicable disease safety procedures for safely entering **Davidson Road**. This plan is based on [Central Okanagan Public Schools' Communicable Disease Plan](#).

Please find the School District Covid-19 Updates by clicking [here](#).

READ THIS PLAN BEFORE ENTERING THIS FACILITY

1. SITE ENTRY:

- Perform a [Daily Health Check](#) prior to entering the facility. Do not enter the facility if you answer 'yes' to any of the symptoms.
- Masks or other form fitting face coverings are required indoor in schools for adults and students grades K-12. Some exceptions apply (see Personal Protective Equipment). Some exceptions and exemptions apply (see Personal Protective Equipment) regarding staff/students. There are no mask exemptions for visitors.
- Visitors are limited to those who support activities that are of direct benefit to student learning and wellbeing. Site administrators will decide which individuals to allow on site.
- Visitor entry may be restricted at the discretion of the site Administrator.
- Visitors must sign-in at reception. All fields on the sign-in sheet must be populated. Sign-in information to be kept for 45 days for contact tracing purposes.
- Visitors must acknowledge performing the Daily Health Check in the appropriate column on the site sign-in sheet. Staff should use the online acknowledgement provided by the School District. Students are not required to perform the acknowledgement.
- Visitors to be limited to those areas required for the purpose of the visit.
- Disinfect hands by proceeding to the nearest handwashing station **in the staff washroom**. Wash hands according to Health Canada guidelines. Although, not as effective as handwashing, alcohol-based hand sanitizers may be used.

2. PREVENTION MEASURES:

Ill, Unwell or Symptomatic

- For staff and students, do not enter if ill or displaying symptoms of COVID-19 unless health guidance has been sought, received clearance to return to school, symptoms have improved, and feel well enough.
- Non-staff visitors must not enter the site if ill or displaying symptoms regardless of health guidance (follow the Daily Health Check instructions).
- Staff and students displaying new symptoms while at school must immediately inform their

supervisor and leave the school. The teacher prep downstairs, Room 115, may be used for symptomatic individuals to isolate themselves.

- If unable to immediately leave the school the individual must isolate in an area away from others, preferably outside, until able to leave. The teacher prep room 115 may be used for a symptomatic individual to isolate them self.
- Room(s) occupied by the symptomatic person must be cleaned/disinfected prior to re-occupancy.

Personal Protective Equipment

- Masks or other form-fitting face coverings required indoor in schools. Some exceptions apply including:
 - i. there is a barrier in place; or
 - ii. in the act of eating and drinking; or
 - iii. a person is unable to wear a mask because they do not tolerate it (for health or behavioural reasons); or
 - iv. a person is unable to put on or remove a mask without the assistance of another person; or
 - v. the mask is removed temporarily for the purposes of identifying the person wearing it; or the mask is removed temporarily to engage in an educational activity that cannot be performed whilewearing a mask (e.g. actively playing a wind instrument, high-intensity physical activity, etc.); or
 - vi. while providing a service to a person with a disability or diverse ability (including but not limited to a hearingimpairment), where visual cues, facial expressions and/or lip reading/movements are important.
- Site Administrator to be informed of any mask exception requests.

Spacing

- Maintain as much space from others as possible. Follow foot traffic and spacing signage instructions.
- Limit face to face interactions.
- Maintain classrooms and other arrangements intended to increase spacing, limit face to face interactions etc.
- Consider going outdoors.
- Capacity limits have been determined and posted for indoor space without a defined operating capacity. That limit will be at most half of the number of individuals normally within that space prior to the COVID-19 pandemic.
- Until further notice school gathering and events (eg. Assemblies, parent-teacher interviews, etc.) will be held virtually. If gatherings and events must be in-person, minimize attendance as much as possible. Do not exceed 50% operating capacity. Do not allow spectators.

Hand hygiene

- Avoid touching your face.
- Wash your hands often (see handwashing posters posted), but especially:
 - i. Upon entry and re-entry to the facility
 - ii. After sneezing, coughing, using a tissue
 - iii. Before you prepare food / eat
 - iv. Before and after using a shared space
 - v. Before leaving work
- Sneeze/cough into the crease of your sleeve.

Physical Barriers

- It is recommended that existing plexiglass barriers remain in place if they are not interfering with operations.

3. CLEANING PROCEDURE:

- Custodial cleaning team will disinfect frequently touched items (e.g. door handles, light switches, faucet handles, toilet handles, hand railings, water fountains, toys, service counters, appliances) at least 1x per day.
- Less frequently touched items will have general cleaning occur in line with regular practices.

4. SHARED SPACES:

- May be used by multiple users at the same time.
- Space people out as much as possible.
- Masks required unless exceptions apply (see Prevention Measures).
- Obey occupancy limits if posted on room doors.

DRE: SHARED SPACES:

Assemblies

- No more than 50 people (or 2 classes) indoors in single spaces

Washroom

- Please be mindful of the tight space in the staff washroom hallway and leave the area as soon as possible.

Staffroom

- May be used by multiple users at the same time if physical spacing is maintained, according to posted occupancy limit of 4 people sitting. Masks must be worn when not eating.

Library

- For staff eating lunch, there is a limit of 1 person per table.

Photocopier Room in office

- Single user at a time. Masks must be worn. Sanitize/wash hands before and after using the photocopier.

Meeting Room

- Library Prep room has an occupancy limit of 2
- May be used by multiple users at the same time if physical spacing is maintained.

Department Shared Space

- May be used by multiple users at the same time if physical spacing is maintained.

5. SHARED ITEMS:

Educational Items

- May be shared but will not be cleaned/disinfected between users. Wash hands after using shared items.

Appliances

- May be shared but will not be cleaned/disinfected between users. Wash hands after using shared appliances.

Food

- Homemade/home prepared foods must not be shared (home baked food, potlucks, etc).

Water Fountains

- Water dispensing stations can be used but will not be cleaned/disinfected between users. The DRE JOHSC decided to have water fountains turned off.

Personal Items

- Do not share personal items (pens, food, beverages, cell phones, water bottles, etc.).